

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
Main Road
Kempsey
Worcester
WR5 3LQ
Tel: 01905 828183

Email kempseyparishcouncil@btinternet.com

To all Members of The Community Centre Committee

17th May 2013

Dear Sir/Madam,

Community Centre Committee

You are summoned to attend a meeting of **the Community Centre Committee** on
Wednesday 29th May 2013 at 7.30pm
at Kempsey Community Centre to transact the business listed below.

Yours faithfully,
S Baxter
Clerk to Kempsey Parish Council

AGENDA

- 1. To appoint a Committee Chairman**
- 2. Apologies:** To receive apologies and to approve the reason for absence
- 3. Declarations of Interest**
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- 4. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.**

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration

at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

5. Minutes: To consider the adoption of the minutes of 5th November 2012

6. For Discussion and formulation of action plans:

a. **Fire Escape Obstructions.** Despite numerous requests there are items still being stored in the hallway.

b. **Centre Front Door.** One of our tenants requested that the front door chub lock is left unlocked during nursery hours and the Yale lock kept on the latch. On numerous occasions we have noticed that the chub lock has not been locked after business hours, leaving the security of the building vulnerable.

c. **Centre Appearance.**

The nursery still has broken panes of glass. It is a condition of their lease to replace these. Weeds around the perimeter of the building.. Removal of nursery banner.

d. **Parking.** Parking is becoming an issue. To review the present situation and formulate a workable plan to submit to full council. To discuss the possibility of using the hard standing area and what ramp would be required.

e. **Cellar.** To discuss the flooding of the Cellar. To decide if further investigation is required. To decide if a sump pump should be installed as previously agreed.

f. **Cllr Bullock.** To consider asking the council to install a memorial bench to honour the late County Councillor Mr Bullock in the grounds of the Community Centre.

7. Upgrade and testing of the Fire Alarm system

8. For Discussion: Lease and Outstanding Bills.

Due to the confidential nature of this item, the chairman will be requesting that these items be discussed in confidential session. It is up to the Committee to decide if these items go into a confidential session.

9. Magic Moments expansion proposals (To request this item to be discussed in confidential session)