

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
Main Road
Kempsey
Worcester
WR5 3LQ
Tel: 01905 828183
Email kempseyparishcouncil@gmail.com

Dear Councillor

YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
THE COMMUNITY CENTRE COMMITTEE OF KEMPSEY PARISH COUNCIL TO BE HELD ON
TUESDAY 25TH FEBRUARY 2014
AT 1.30PM IN THE COMMUNITY CENTRE.

Where the business set out in the agenda below will be transacted.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 01905 828183
18TH February 2014

AGENDA

1. **Apologies:** To receive apologies and to approve the reason for absence
2. **Declarations of Interest**
 1. Register of Interests: Councilors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. **Minutes:** To consider the adoption of the minutes of 14th November 2013
4. Matters arising
5. Report update since last meeting

6. Discuss parking request from neighbour
7. Community Centre risk assessment to be carried out
8. Agree quotes for three doors following delegated powers from main council
9. Discuss modifying the driveway at front of the Community Centre to avoid damage to grassed area.
10. Discuss surcharges on invoices in the event of late payment
11. Look at need for safety signage at car park entrance
12. Discuss new kitchen fittings for nursery
13. Projects still outstanding:-
 - New front windows
 - Fire safety system
 - Plastering in nursery laundry