

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 12TH NOVEMBER 2012 AT 7.30 PM
TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

S BAXTER

Clerk & Responsible Finance Officer

Tel: 01905 828183

6th November 2012

AGENDA

- 1. Apologies:** To receive apologies and to approve the reason for absence
- 2. Declarations of Interest**
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests n items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

- 3. Minutes:** To consider the adoption of the minutes of The Parish Council meeting of 8th October 2012 (enclosed)
- 4. Resignation** of Cllr Robin Austin from 29.10.12 resulting in a Casual Vacancy

5. Correspondence for Information: Available for inspection prior to this meeting

1. Query Mrs. Calvert – Flood Relief System
2. Sunday Bus – Statistics
3. Parish Grit Bin Process 2012-13
4. WCC – Worcestershire Minerals Local Plan First Stage Consultation
5. WCC – Faster Broadband
6. Festival Housing Annual Report 2011/12
7. MHDC – Bulk LPG Supply Agreement
8. MHDC – Free loft and cavity wall insulation
9. Request from The Cornflower Club for New Chairs
10. SME Solicitors Deed of Easement Re: Malvern Cottage cheque received £1063
11. Request from Youth Centre for help with graffiti removal (please see item. 9.1c)
12. Planning Objection Letter to application 12/01359/HOU from Mr & Mrs Allsop
13. Letters x 7 sent by PACT, with copies to The Parish Council

6. Reports from representatives: To receive an update

- 6.1 Police Report - Crime Statistics
- 6.2 County Councillor
- 6.3 District Councillor

7. Reports from Committees (Update Only):

- 7.1 Recreation Committee
- 7.2 Commons and Hams Committee
- 7.3 Community Centre:
- 7.4 Environment Committee
 1. Update on the Rocky Improvement Project: contracts awarded for bridge and railing works.
 2. Report on the Lengthsman's activities: vehicle activated speed sign, hedges and drainage works
- 7.5 Planning Committee
- 7.6 F&GP Committee

8. Chairman's Report

9. Environment Committee: (Cllr Stevens)

1. Proposal to appoint the Duckworth Trust to remove graffiti from the following locations
Subject to it being possible to complete all of the work within one working day at a cost of £210 - Please see rationale.
 - a. Bus Shelter opposite Crown Pub: one area the back wall inside the shelter.
 - b. The Pavilion at Plover's Rise: three items on the side of the building
 - c. The Youth Centre at Plovers Rise: one area on the front, one on the side and three on the rear of the building
2. Motion to purchase a new STIHL FS 55R strimmer/brush cutter for the Lengthsman, costing £215.83 ex. VAT – Please see rationale.

10. Community Centre Committee: (Cllr Hay)

1. Proposal to allow Mr. Harrison to continue maintaining and planting the flower pots located at the front of the Community Centre at no cost to The Parish Council.
2. Proposal to reject the request from the Hair Gallery to install a suspended ceiling.
3. Proposal to approve an Asbestos survey at a cost of £285
4. Proposal to proceed with the floor inspection to The Hair Gallery at a cost of £80
5. Proposal to proceed with roof repairs to replace 30 slates at a cost of £325
6. Proposal to proceed with roof repairs to replace coping stones at a cost of £400
7. Proposal to replace the windows to The Hair Gallery at a cost of £2691.67 offsetting the £1500 Energy Grant acquired towards these costs.

11. Recreation Committee: (Cllr Campbell)

1. Proposal to proceed to obtain quotes for maintenance on the trees in tree line on either side of the drive to the playing field and removal of a lower branch from a tree in the southern hedge line and to write to neighbouring properties for comments. A map of the proposed work and the draft copy of the letter can be seen at the Parish Office.
2. Proposal to write to the Sports Association to request the owners of the “Go-Stores” to carry out maintenance on them and to paint them, ideally green and all the same colour, to be carried out by August 2013.
3. Proposal to get quotes to remove the rubbish and soil in the south east corner of the playing field with the intention of installing a further piece of play equipment at the site.
4. Proposal to accept the new lease drawn up for Kempsey Lawn Tennis Club which will now include the seating area and a small perimeter around the three courts currently covered by the existing lease. A copy of the draft lease can be seen at the Parish Office.
5. Proposal to accept quote for the planting of 53m bare rooted natural hedging in the southern boundary of the playing field where gaps exist

12. Update from Emergency Procedures Working Party from Cllrs

Campbell/Gerrard/Michael –

(Cllr Bowley)

13. Reports from Outside Bodies:

1. Parochial Church Council Charities *(Cllr Hart & Cllr Gerrard)*
2. Malvern Hills Area CALC Meetings *(Cllr Bowley & Cllr Michael)*
3. Kempsey Youth Centre Trustees *(Cllr Campbell)*
4. Kempsey Sports Association *(Recreation Chairman currently Cllr Campbell and Cllr Gerrard)*
5. Appointment Of Youth representatives *(Cllr Gerrard & Cllr Stevens)*
6. Appointment of Representative for Elderly/Disabled *(Cllr Michael)*
7. PACT representatives *(Cllr Bowley, Cllr Michael & Cllr Hay)*

14. Finance:

- 14.1 To consider payments to be made as per schedule (please see attached)
- 14.2 Bank Reconciliation Statement Balance – For Information.
- 14.3 Update on banking arrangements *(Cllr Bowley)*

15. Dispensation Requests: Councillors’ should apply for dispensations to enable them to set the council’s budget and decide the precept, having a disclosable pecuniary interest as Council Tax Payers in the Council’s area (Calc Update issue 39 – previously circulated)

16. Motion to instruct the Responsible Financial Officer to prepare a short report detailing the revenue and expenditure relating to Funday Sunday. This shall be delivered at the December Council meeting. *(Cllr.Stevens)*. Please refer to rationale.

17. Motion to form a working party to investigate and detail what the funds remaining from the Parish Plan Working Party can or can’t be used for so that this can be included in the budget for FY13/14 and allow the Council to plan the necessary activities. *(Cllr Stevens)* - See rationale

18. Planning Application: To consider planning applications referred by MHDC for comment:
Planning Application No: 12/01359/HOU
Proposal: Alterations to roof to allow attic conversion and two storey rear extension
Location: 25 Meadow Close, Kempsey, WR5 3NL

Planning Application No: 12/01464/TCN
Proposal: Reduce height of one silver birch by 3m, crown lift to 2.5m above ground level
And lightly reduce remaining canopy
Location: Hollybrook, Church Street, Kempsey, WR5 3J

For Information:

Planning Application No: 12/01261/HOU

Proposal: Erection of two-storey rear extension and front porch and creation of vehicular access off

C2108 to facilitate off-road parking.

Location: 17 Broomhall Cottages, Broomhall, WR5 2NX

APPLICATION WITHDRAWN

Planning Application No: 12/00956/HOU

Proposal side and rear extensions

Location: 2, Clerkenleap Cottages, Bath Road, Broomhall. WR5 3HR

REFUSAL OF PLANNING PERMISSION

19. **HGV Applications Update - (Cllr Patrick)**
20. **Update on Hair Gallery Lease (Cllr Bowley)**
21. **Proposal to circulate the summons and agenda by email (This complies with NALC advice)**
22. **Magic Moments Day Nursery**
 1. Proposal to apply for a Certificate of Lawfulness for the Nursery – Carried forward from October Meeting (Cllr Hay)
 2. Request from Magic Moments Nursery to bring the proposed fence at rear of car park forward by approximately 3 feet to enhance their area re: Ofsted requirements and to suit fence panel sizes – (Cllr Bowley)
23. **Proposals to seek alternative methods of distribution of Parish Council**
correspondence to parishioners i.e. Annual Newsletter. (Cllr Campbell)- Deferred from October meeting
24. **Set Dates for Planning Committee Meetings (Cllr Bowley)**
25. **Response to SWDP Significant Changes Document (Cllr Michael/Stevens) – Deferred**
from October Meeting
26. **Parish Council Tender Document (Cllr Bowley) – Deferred** from October meeting
27. **To consider the options for a Post Office and how to progress forward – (Cllr Michael)**
28. **Proposal to change the date of the December Parish Council Meeting as it clashes with SWDP meeting at The Bank House, Bransford.**
29. **Date of Next Meeting: Monday 10th December 2012 at 7.30pm at Kempsey Community Centre.**