tor
KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Dear Councillor

YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 8TH OCTOBER 2012 AT 7.30 PM TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE where the business set out in the agenda below will be transacted.

S BAXTER
Clerk & Responsible Finance Officer
Tel: 01905 828183
3rd October 2012

AGENDA

1. **Apologies:** To receive apologies and to approve the reason for absence

2. **Declarations of Interest**
   1. Register of Interests: Councilors are reminded of the need to update their register of interests.
   2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
   3. To declare any Other Disclosable Interests n items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct**, must leave the room for the relevant item/s unless a Dispensation has been granted.**
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time
The time allocated is at the discretion of the Council/Chairman**.** Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. **Minutes:** To consider the adoption of the minutes of The Parish Council meeting of 10th September 2012(enclosed)

4. **Correspondence for Information**: Available for inspection prior to this meeting.
   1. MHDC Annual Review 2012 – Information Only
   2. CPRE Annual Meeting 2.45pm on Saturday 27th October 2012 at Christ Church Hall, Malvern
   3. CPRE Field Work Autumn 2012 – For Information
   4. Letter from Mr. Androlia – Tennis Club Lease acknowledgement
   5. Neighbourhood Planning Document by MHDC- Distributed to members on email
   6. Letter – Erection of speed signs at the entrance to Draycott Lane – For Information
   7. Trustee Documents for the Church Lands Trust and The Parish Hall
   8. 381 Sunday Bus Service – Letter from Pershore Town Council – For Information

5. **Reports from representatives**: To receive an update
   - 5.1 Police Report - Crime Statistics
   - 5.2 County Councillor
   - 5.3 District Councillor

6**. Report from Environment Agency**: Anthony Perry, Vaughan Felton and Helen Todd
To discuss operational details of flood defence and warning service

7. **Reports from Committees (Update Only):**
   - 7.1 Recreation Committee
   - 7.2 Commons and Hams Committee
   - 7.3 Community Centre
   - 7.4 Environment Committee
   - 7.5 Planning Committee
   - 7.6 F&GP Committee

8. **Chairman's Report**

9. Environment Committee:

1. Proposal to purchase three new litter bins – Two for spares, one for installation at Plover's Rise. Please see enclosed information.
2. Proposal to apply for a Lawful Development Certificate for the proposed improvement works planned for The Rocky. Please see enclosed information.

10. Recreation Committee:

1. Proposal for an additional clause to be added to Kempsey Lawn Tennis Club Lease. Please see enclosed
2. Proposal to accept a quotation for the refurbishment of the Pavilion at the playing field. Please see attached for details.

11. Community Centre

1. Proposal to accept quotation for clearance of vegetation surrounding brick shelter, boundary fencing and to the front of the Community Centre. Please refer to enclosed information *(Cllr Blackwell)*
2. Proposal to accept quotation for rainwater goods to Community Centre. See enclosed information *(Cllr Hay)*
3. Proposal to accept quotation for Legionella Risk Assessment. Please refer to enclosed information (Cllr Hay)

12. Commons & Hams Committee

1. Proposal - Stage 1 of the restoration of the ponds on Stonehall Common
   To reallocate unspent funds within the Commons & Hams budget to fund the refurbishment of the main pond at Stonehall Common (There is currently £400 unspent monies in the budget for Stonehall Common) dependable who is awarded the contract for the work. *(Cllr Bannister)*
2. Proposal to accept quotation for the 1st stage of refurbishment of the ponds at Stonehall Common. (*Cllr Bannister)*

13. Reports from Outside Bodies:

1. Parochial Church Council Charities *(Cllr Hart & Cllr Gerrard)*
2. Malvern Hills Area CALC Meetings *(Cllr Bowley & Cllr Michael)*
3. Kempsey Youth Centre Trustees (*Cllr Campbell)*
4. Kempsey Sports Association *(Recreation Chairman currently Cllr Campbell and Cllr Gerrard)*
5. Appointment Of Youth representatives *(Cllr Gerrard & Cllr Stevens)*
6. Appointment of Representative for Elderly/Disabled *(Cllr Michael)*
7. PACT representatives *(Cllr Bowley, Cllr Michael & Cllr Hay)*

14. Finance:

14.1 To consider payments to be made as per schedule (please see attached)
14.2 Bank Reconciliation Statement Balance – For Information.
14.3 Quarterly Budget Receipts and Payments Updates (please see attached)

15. Planning Application: To consider planning applications referred by MHDC for comment:

1. Planning Application No: 12/00956/OU
Proposal: Side and rear extensions
Location: 2 Clerkenleap Cottages, Bath Road, Broomhall, WR5 3HR

2. Planning Application No: 12/01261/HOU
Proposal: Two store rear extension, front porch and off road parking
Location: 17, Broomhall Cottages, Broomhall. Norton, WR5 2NX

3. Planning Application No: 12/01129/FUL
Proposal: Demolition of existing coach house and erection of new 2 storey extension and internal modification to existing building (Additional 35 bedrooms, day room, laundry and dining room)
Location: The Lawns, 33 Main Road, Kempsey, WR5 3NF

4. Proposal: Disabled Persons Parking Space
Location: Post Office Lane, Kempsey
Comments required by 19.10.12

16. Proposal to apply for a Certificate of Lawfulness for the Nursery – Please see enclosed *(Cllr Hay)*

17. Travellers on Normoor Common – Discussion and Update (*Cllr Bowley)*

18. Response to SWDP Significant Changes Document *(Cllr Michael)* – Please refer to attached response

19. Proposal to accept a quotation for the purchase of 2 ergonomic desks & 2 storage pedestals for Kempsey Parish Council Office *(Cllr Rea)* – Please refer to enclosed information

20. Parish Council Tender Document – To discuss with a view to formally accept at the November meeting (Cllr Bowley).

21. Graffiti on Parish Council Property – To Discuss Removal *(Cllr Campbell)*

22. Proposals to seek alternative methods of distribution of Parish Council correspondence to parishioners i.e. Annual Newsletter. *(Cllr Campbell)*

23. Draft Lease Hair Gallery – To accept terms of the draft lease *(Cllr Bowley)*

24. Date of next meeting: Monday 12th November 2012 at 7.30pm at Kempsey Community Centre.