

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Dear Sir/Madam

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 10TH SEPTEMBER 2012 AT 7.30 PM
TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

S BAXTER

Clerk & Responsible Finance Officer
Tel: 01905 828183
5th September 2012

AGENDA

- 1. Apologies:** To receive apologies and to approve the reason for absence
- 2. Declaration of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI)**

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes. A Councillor with a Disclosable Interest in a particular issue may address The Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between public and the Council during this period.

- 3. Minutes:** To consider the adoption of the minutes of The Parish Council meeting of 13th August 2012
- 4. Correspondence for Information:** Available for inspection prior to this meeting.
 1. Request to set up a fish and chip van/trailer
 2. Letter of thanks from Joy Oram – Kempsey FLAG.
 3. Letter from William Halford – Regards Footpath 637 – Please refer to Agenda 19.2
 4. Grant Funding Agreement – RDPE – Please refer to Agenda Item 8.1
- 5. Reports from representatives:** To receive an update
 - 5.1 Police Report - Crime Statistics
 - 5.2 County Councillor
 - 5.3 District Councillor
- 6. Reports from Committees (Updates):**
 - 6.1 Recreation Committee
 - 6.2 Commons and Hams Committee
 - 6.3 Community Centre
 - 6.4 Environment Committee
 - 6.5 Planning Committee
 - 6.6 F&GP Committee
- 7. Chairman's Report**
- 8. Environment Committee:**
 1. Proposal to sign the LEADER funding agreement for the Rocky Improvement Project – Agreement available in correspondence folder. This agreement is the same as the previous Agreement the council have entered into in respect of LEADER funding, with the exception of dates and value.
 2. Proposal to reallocate £2046.83 from the Environment Committee budget as match funding against the LEADER money awarded. This is required to meet the terms of the LEADER funding Agreement.
 3. Proposal to delegate to the Clerk in consultation with the Parish Council Chairman, Vice Chairman, Cllrs Stevens, Hay and Blackwell authority to accept the most suitable quotation for new railings at the Rocky, new bridge at the Rocky and modification to the existing bridge.
- 9. Recreation Committee:**
 - 9.1 Proposal to accept maps to accompany lease for Kempsey Lawn Tennis Club – See Map enclosed.
 - 9.2 Proposal to include clause 1.3 (a) (iii) in the lease for Kempsey Lawn Tennis Club – Please see attached.
 - 9.3 Proposal to ask a solicitor to act on behalf of Kempsey Parish Council in the purchase of the land at the corner of the A38 and Brookend Lane commonly known as The Limes from MHDC

10. Community Centre Proposal to dispose of metal container and refurbish brick building – please see attached document

11. Finance:

- 7.1 To consider payments to be made as per schedule (attached)
- 7.2 Bank Reconciliation Statement Balance – For Information.

12. Planning Application: To comment on planning application REF: 12/01109/FUL
Proposal: Change of use of three ground floor rooms into additional retail area.
Location: The Original Stores, 2 Church Street, Kempsey, WR5 3JG

Planning Application: To comment on planning application REF: 12/01047/HOU
Proposal: First Floor Side Extension over existing garage
Location: 8 Squires Close, Kempsey, Worcester, WR5 3JE

Planning Application: To comment on planning application REF: 12/01156/FUL
Proposal: No.2 four bedroomed detached dwellings
Location: Land at OS 8528 4774 Main Road, Kempsey, Worcester

13. Proposal to apply for an Ordnance Survey Paper Map Copying Licence at a cost of £67.50 primarily for usage for NDP (*Cllr Austin*)

14. Proposal to all appointees to outside bodies to provide for the October meeting a short written report regarding the activities of their particular body and justification for either maintaining the appointment or cancelling it (*Cllr Bowley*)

15. Lengthsman Scheme – To discuss current scheme, its benefit and suitability. (*Cllr Rea*)

16. Proposal to formally request a copy of the documents setting up the Village Hall Trust. As a trustee the Parish Council needs to know what obligations and responsibilities it incurs. (*Cllr Bowley*)

17. Proposal to approve the response to the SWDP ‘Significant Changes’ document recommended by the Parish Council working party – see attached document (*Cllr Michael*)

18. Proposal to adopt the revised following documents as distributed to members at the August Council meeting :- (*Cllr Rea*)

1. Financial Regulations
2. Standing Orders
3. Document Retention Policy
4. Communications Policy
5. Complaints procedure

19. Confidential Session (To exclude the public/press)

1. To extend the Assistant Clerks contractual hours from 15 to 20 per week for a further 3 months commencing 1st October 2012 to 31st December 2012 (To work 5 hours extra per week preferably on Tuesday Term Time only)
2. To formulate a response to Williams Halford’s letter in connection with footpath 637.

20. Date of next meeting: Monday 8th October 2012 at 7.30pm at Kempsey Community Centre.