

# KEMPSEY PARISH COUNCIL

Mrs S Baxter  
Clerk and Financial Officer

Parish Office  
Community Centre  
Main Road  
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Worcester WR5 3LQ

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 3<sup>rd</sup> DECEMBER 2012 AT 7.30 PM  
TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE  
where the business set out in the agenda below will be transacted.**

*S BAXTER*

Clerk & Responsible Finance Officer

Tel: 01905 828183

28<sup>th</sup> November 2012

## AGENDA

**1. Apologies:** To receive apologies and to approve the reason for absence

**2. Declarations of Interest**

1. Register of Interests: Councillors are reminded of the need to update their register of interests.
2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.**

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and

question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion

of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is

not part of the formal meeting; brief notes will be appended to the minutes.

**4. Minutes:** To consider the adoption of the minutes of

- The Parish Council meeting of 12<sup>th</sup> November 2012 (enclosed)

**5. Casual Vacancy:** Update as to whether an election or co- option is to take place

**6. Correspondence for Information:** Available for inspection prior to this meeting

1. Letter from Rev. David Hassell – Donation request
2. Letter from Natural England – Ashmoor Common
3. Request for contribution towards Sunday Bus Service
4. Letter from GVA – Land South of Kempsey – Proposed Housing Allocation
5. MHDC – Registration of Member’s Interest – Publication on the web

**7. Reports from representatives:** To receive an update

- 7.1 Police Report - Crime Statistics
- 7.2 County Councillor
- 7.3 District Councillor

**8. Reports from Committees (Update Only):**

- 8.1 Recreation Committee
- 8.2 Commons and Hams Committee
- 8.3 Community Centre:
- 8.4 Environment Committee :
  1. Update on the Rocky Improvement Project.
  2. Report on the Lengthsman’s activities
- 8.5 Planning Committee
- 8.6 F&GP Committee

**9. Chairman’s Report**

**10. Environment Committee: (Cllr Stevens)**

1. Proposal to award the contract for paving works planned as part of the Rocky Improvement Project and to pass on advice received from Malvern Hills District Council with regards to the risk of damaging tree roots. The contractor shall provide a written undertaking that the work will be conducted in accordance with BS 5837 - 2012- Trees in relation to design, demolition and construction, where trees may be affected. (Cllr Stevens).

**11. Community Centre Committee: (Cllr Hay)**

1. Proposal to seek to purchase 40 chairs for the Community Centre at a maximum cost of £900 (additional voluntary information to follow)

**12. Finance:**

- 12.1 To consider payments to be made as per schedule (please see attached)
- 12.2 Bank Reconciliation Statement Balance – For Information.
- 12.3 Proposal to formally agree to allow Cllr Patrick and Cllr Blackwell to become authorized signatories with HSBC together with existing signatories Cllr Bowley, Cllr Hart & Cllr Gerrard.

**13. To agree Budget 2013/14 and set precept (please refer to information enclosed)**

**14. Planning Application:** To consider planning applications referred by MHDC for comment:

Planning Application No: 12/01191/FUL

Proposal: Conversion of outbuilding to residential use

Location: 38 Main Road Kempsey Worcestershire, WR5 3JA

Planning Application No: 12/000075/CM (Worcestershire County Council)

Applicant: Severn Trent Water Ltd

Proposal: Construction of a new Motor Control (MCC) Kiosk

Location: Kempsey Sewage Treatment Works, Pixham Ferry Lane, Kempsey, WR5 3NH

For Information:

Planning Application No: 12/01156/FUL

Proposal: Erection of 2 No. four bedroomed detached dwellings

Location: Land at OS 8528 4774 Main Road Kempsey

Refusal of Planning Permission

Planning Application No: 12/01109/FUL

Proposal: Change of use of three ground floor rooms into additional retails area

Location: The Original Stores, 2 Church Street, Kempsey, WR5 3JG

Approval of planning permission

- 15. Discuss Kempsey Flood Protection situation (*Cllr Bowley*)**
- 16. Discus South Worcestershire Development Plan (SWDP) following decisions from MHDC (*Cllr Bowley*)**
- 17. Proposal for the Parish Council to work with a Graphic Design student from the University of Worcester to develop an official logo or crest which can be considered for adoption by the Council as an official emblem (*Cllr Stevens*)**
- 18. Proposal to consider a donations towards the cost of the magazine and upkeep of the churchyard. (See correspondence item. 1)**
  
- 19. Motion to accept a quote for the placement of Parish Office Inkjet printer and mono photocopier. (*Cllr Rea*) – Please refer to information enclosed**
- 20. Proposal to allow the Proper Officer to issue summons to meetings via email for those members preferring to receive it in that format (*Cllr Stevens*)**
- 21. Proposals to seek alternative methods of distribution of Parish Council correspondence to parishioners i.e. Annual Newsletter. (*Cllr Campbell*)**
- 22. Tender Documents (*Cllr Bowley*)**

**Date of Next Meeting: Monday 14th January 2013 at 7.30pm at Kempsey Community Centre.**