

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Kempsey
Worcester WR5 3LQ

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 9th DECEMBER 2013 AT 7.30 PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

R Cutler

Assistant Clerk
Tel: 01905 828183

4th December 2013

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence

2. Declarations of Interest

1. Register of Interests: Councillors are reminded of the need to update their register of interests.
2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council meeting of Monday 11th November 2013 (enclosed)

5. Correspondence for Information:

1. Subsidised Bus Service Review 2013 from Worcestershire County Council
2. Parking Permit for use in Priory Road or Brunel House Car Parks – Official Parish Council Business only.
3. Letter from Ianin Selkirk offering his services as an internal auditor.
4. Thank you letter from Rev.David Hassell.
5. Copy Email from Matt Roberts, Signature Gardens offering his services for 2014 grass cutting.
6. The General Power of Competence.
7. Letter from Hanley Castle High School regarding future levels of subsidy for bus services in Worcestershire.
8. Letter from Malvern Hills regarding Council Tax Precepts 2014-2015

9. Email from Malverns Hills enclosing copy letter from Lower Broadheath Parish Council.
10. Email from John Evans (FCRM Advisor) regarding Channel Conveyance works.

6. Reports from representatives: To receive an update

- 6.1 Police Report - Crime Statistics
- 6.2 County Councillor
- 6.3 District Councillor
- 6.4 Neighbourhood Development Plan Update (*Mr. Mike Biddle*)

7. Reports from Committees (Update Only):

- 7.1 Recreation Committee
- 7.2 Commons and Hams Committee
- 7.3 Community Centre
- 7.4 Environment Committee
- 7.5 Planning Committee
- 7.6 F&GP

8. Chairman's Report:

9. Commons & Hams:

- 1 Motion to accept a quote for the selected clearance of Scrub and Gorse on Kempsey Common (see attached) (Cllr Rea/Cllr Bowley)
2. Ashmoor Common culvert. Motion to approve contract for clearance of block material within the culvert at the entrance to Ashmoor Common (see attached) (Cllr Bowley)

10. Community Centre:

1. Proposal to accept quotation from electricians for relocating the Community Centre distribution unit (fuse box) from the Nursery to the Community Centre main corridor. (see attached) (Cllr Geens)
2. Proposal to accept quotation from plasterers to remove loose plaster from the Nursery staff toilet and re-plaster the walls. (see attached) (Cllr Geens)
3. Proposal regarding security of the Community Centre. Should a door bell be fitted to the rear entrance door so that the door can be kept locked during meetings and group sessions. (Cllr Geens)

11. Environment Committee

- 1 Update on Rocky Improvement Scheme (Cllr Stevens)
- 2 Report on Lengthsman's Activities (Cllr Stevens)
- 3 Proposal to send a formal request to Cllr Sutton to investigate using his divisional funds or other methods to make improvements to the footpath linking Windmill Lane and the shop (including the spurs to the Main Road and Rookery Road) and the footpath from Meadow Close to the Main Road – See attached information. (Cllr Stevens).

12. General Power of Competence. Motion to adopt the General Power of Competence as defined in the Localism Act 2011 section 1 to 8. (see attached) (Cllr Bowley)

13. Planning:

Application Ref: 13/01443/HOU

Proposal: Erect a brick and UPVC porch at the front of the house, with sloping tiled roof

Location: 6 Oakfield Drive, Kempsey, Worcestershire, WR5 3PP

Application Ref: 13/01445/HOU

Proposal: Two Storey Front, side and rear extension

Location: The Orchards, Green Street, Kempsey, Worcestershire, WR5 3QB

For Information, Approval to Planning Application:

Application Ref: 13/01226/HOU

Proposal: Demolition of existing single storey garage and replacement with two storey double garage

Location: 84 Main Road, Kempsey, Worcester, WR5 3JY

Application Ref: 13/00692/FUL

Proposal: Change of use to B2 garage and MOT service centre and erection of new garage building.

Location: Land adj Baynhall Garage, Formerly In Plants) Old Road South, Kempsey, Worcester, WR5 3NJ

14. Finance and General Purposes:

1. Proposal to organise CALC Chairmanship Training for all current chairmen plus any other council members who wish to attend – See attached information. (Cllr Stevens).

15. To discuss:

1. The removal of kissing gates on village footpaths. Removal of these and similar items should not be requested to MHDC before due discussion has been taken place in full council. (Cllr Geens)
2. A meeting to be held between Malvern Hills Planning Department and Parish Councillors regarding Section 106 agreement procedures and the consideration of a long term strategic view for Kempsey (Cllr Michael)
3. Discuss procedures and responsibility relating to actions approved by the Council including letting of contracts (see attached) (Cllr Bowley)
4. Discuss potential threat of cessation of some activities that undertaken by Worcestershire County Council and Malvern Hills District Council (see attached) (Cllr Bowley)
5. To discuss the proposed withdrawal of bus services in Worcestershire, including removal of Worcester via Kempsey, Upton services. (Cllr Rea/Cllr Patrick)

16. Proposal to record discussions as well as decisions in the minutes. (Cllr Geens)

17. Proposal to make a financial contribution to St Marys Church in respect of the proposed graveyard extension. Details of estimates to be supplied for consideration of a % contribution (Cllr Michael)

18. Proposal to assist with Planning Application for graveyard extension. (Cllr Michael)

19. Finance:

1. To consider payments to be made as per schedule distributed.
2. Bank Reconciliation Statement Balance – For Information.

20. Date of Next Meeting: Monday 7th January 2014 at Kempsey Community Centre at 7.30pm