

# KEMPSEY PARISH COUNCIL

Mrs S Baxter  
Clerk and Financial Officer

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 10th FEBRUARY 2014 AT 7.30 PM IN THE COMMUNITY CENTRE  
where the business set out in the agenda below will be transacted.**

*S Baxter*

Clerk

Tel: 01905 828183

4<sup>th</sup> February 2014

## AGENDA

**1. Apologies:** To receive apologies and to approve the reason for absence

**2. Declarations of Interest**

1. Register of Interests: Councillors are reminded of the need to update their register of interests.
2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.**

**The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

**4. Minutes:** To consider the adoption of the minutes of The Parish Council meeting of 13.01.14 and any matters arising from these minutes ONLY.

**5. Correspondence for Information:**

1. Conclusion of Audit 2012/13 – Grant Thornton – As advertised.
2. Letter from WCC Ashmoor Common Culvert
3. Email from Mrs. Georgetti – Land at Kerswell Green
4. Advice from Tom Palmer Re: Normoor Common/Ashmoor Common drainage
5. Request from Kempsey Hub – Val Goodreds – Permission for residents of Stonehall Common to carry out bramble and gorse clearance on the Common.
6. Correspondence from NJK Parish Council – The A4440 and Ketch Junction Enhancement Scheme – Information Only
7. Freedom of Information Act Request -Timber from Council Owned Land – Mr. Bickerton
8. Request from Linden Homes – Land to the South of The Lawns and Meadow Close, Kempsey Please refer to agenda item 12.
9. MHDC – Draft Local List Supplementary Planning Document - Consultation

**6. Reports from representatives:** To receive an update

- 6.1 Neighbourhood Watch - Crime Alerts
- 6.2 County Councillor
  - 1. Suggestions to Cllr Sutton on how to utilize £200 for Highways related works
- 6.3 District Councillor
- 6.4 Neighbourhood Development Plan Update (*Mr. Mike Biddle*)

**7. Reports from Committees (Update Only):**

- 7.1 Recreation Committee
- 7.2 Commons and Hams Committee
- 7.3 Community Centre
- 7.4 Environment Committee
  - 1. Update on Lengthman's Activities
- 7.5 Planning Committee
- 7.6 F&GP Committee

**8. Chairman's Report**

**9. Community Centre (*Cllr Geens*)**

- 1. Proposal to accept quotation for new roof covering to Parish Office and Brick Store on car park.
- 2. Proposal to accept quotation for repairs to brickwork and masonry at the Community Centre in line with survey report of March 2012. (To be put forward by Cllr. Bevan)
- 3. Proposal to accept quotation for improvements to exterior lighting at the Community Centre.
- 4. Proposal for Delegated Powers to be granted to effect repairs to Nursery fire door and frame, Hair gallery fire door and frame, and door and frame to Brick Store on car park.
- 5. Proposal for approval of location of memorial bench for County Cllr Bob Bullock. If proposal is carried, details to be agreed at subsequent meeting.
- 6. Proposal that minutes taken at meetings should record not only decisions, but also the outcome of discussions. (This was deferred from KPC meeting of 9<sup>th</sup> Dec 2013 so that advice could be sought from CALC). If approved, suggest that standing orders are amended to reflect this.
- 7. Proposal to employ a window cleaner

**10. Commons & Hams Committee (*Cllr Bannister*)**

- 1. It is recommended by the Commons & Hams Committee to the full council to send out (extra) letters to all residents with common rights to Kempsey Common reminding them of their responsibilities, possible liabilities and what we consider good practice if they graze stock on Kempsey Common.
- 2. To seek permission to allow the go ahead of the purchase of up to nine cattle to graze Ashmoor Common from March 2014 using funds already earmarked for this.
- 3. Motion to accept the final draft and wording for the new commons byelaws sign.
- 4. Motion to cancel the contract for clearance of block material within the culvert at the entrance to Ashmoor Common previously approved December 2013 (item 9.2) (*Cllr Bowley*)
- 5. Motion to seek permission for some residents of Stonehall Common to carry out bramble and gorse clearance on the Common as per email request. (Please refer to correspondence)

**11. Planning Application:** To consider planning applications for comment:

***Cllrs are reminded to check individual planning applications on the MHDC website***

Planning Application No: 13/01617/OUT

Proposal: Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/ or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage. Location: Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcestershire (St. Modwen Developments Ltd)

Planning Application No: 14/00021/OUT

Proposal: Outline application, with all matters reserved except for access, for up to 110 dwellings with access, public open space with play facilities and landscaping.

Location: Land to the south of The Lawns and Meadow Close, Old Road South, Kempsey (Linden Homes)

Planning Application No: 14/00079/OUT

Proposal: New residential development on existing residential curtilage – 5 units and altered vehicular access

Location: Little Acre, Bath Road, Broomhall, Worcestershire, WR5 3HS

Planning Application No: 14/00046/FUL

Proposal: Continued use of a room at The Chalet for chiropractic treatment purposes

Location: The Chalet, Bath Road, Clerkenleap, Broomhall, Worcestershire, WR5 3HR

Planning Application No: 14/00094/S73

Proposal: Removal of Agricultural Occupancy Condition from UR368/65/0 allowed on appeal ref: APP/2445/A/69083

Location: Mereside, Main Road, Kempsey, WR5 3PA

12. Motion to write to MHDC stating as a Parish we would wish to adopt all Public Open Space on both existing and future developments within the Parish subject to appropriate terms and conditions and any contributions that would be covered by MHDC supplementary planning guidance in respect of Open Spaces. It is recognized that the Urban Extension that caters for Worcester's Housing Needs situated south of the Southern link road would not be included under these proposals. *(Cllr Michael)*
13. **Finance:**
  1. To consider payments to be made as per schedule distributed.

**External Audit 2012/13 - Please note additional fee incurred of £876.60 due to parishioner request.**

  2. Bank Reconciliation Statement Balance – For Information.
  3. Approved budget and precept for 2014/15 – For information
  4. Budget Monitoring to December 2013 – For Information
14. Proposal to ratify the Assistant to The Clerk contract of employment specified in the External Auditor's recommendations 2012/13. Quote: 'The Council may not have formally approved The assistant clerk's Contract of employment, or it has, this has not been properly minuted. The contract dates back to 2010. Subsequent amendments to the terms and conditions of both the Clerk's and Assistant Clerk's contracts of employment have been recorded.....'  
*(Cllr Michael)*
15. Emergency Flood Food: To consider donating near best before dates to a Local Food Bank  
*(Cllr Michael)*
16. Proposal to consider making a donation to St Mary's Churchyard extension *(Cllr Michael)*
17. Proposal to seek volunteers in the development plans for St. Mary's Church *(Cllr Michael)*
18. Motion to consider the Parish Councils responsibility in regard of Parish War Memorials, and to undertake an investigation into the professional cleaning of the War Memorial at the entrance of St Mary's Church Kempsey, a quote to be considered at the April Parish Council meeting, for work to commence immediately thereafter in preparation for the centenary remembrance of the First World War of 1914-1919. *(Cllr Rea)*
19. **Date of Next Meeting: 10<sup>th</sup> March 2014 at Kempsey Community Centre at 7.30pm**