

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Kempsey
Worcester WR5 3LQ

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 11th MARCH 2013 AT 7.30 PM
TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

S BAXTER

Clerk & Responsible Finance Officer

Tel: 01905 828183

5th March 2013

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence

2. Declarations of Interest

1. Register of Interests: Councillors are reminded of the need to update their register of interests.
2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, **must leave the room for the relevant item/s unless a Dispensation has been granted.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

4. Minute Silence: As a mark of respect to Country Councillor Mr. Robert Bullock who passed away on Friday 1st March 2013 aged 86.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and

question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion

of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is

not part of the formal meeting; brief notes will be appended to the minutes.

5. Minutes: To consider the adoption of the minutes of Monday 11th February 2013 (enclosed)

6. Correspondence for Information:

1. Letter from Kempsey Craft Club – Increase Rental Room 1 hire/heating
2. Email request from Mr. Butlin – Resubmission to grant access across Kerswell Green Common to garage
3. Dog Fouling – Complaint from Mrs.Chown
4. Worcestershire Villages Historic Environment Resource Assessment
5. Community First – Cheaper Energy
6. Seeking Views on Innovative Local Policing Plans

7. Reports from representatives: To receive an update

- 7.1 Police Report - Crime Statistics
- 7.2 County Councillor
- 7.3 District Councillor

8. Reports from Committees (Update Only):

- 8.1 Recreation Committee
- 8.2 Commons and Hams Committee
- 8.3 Community Centre
- 8.4 Environment Committee: (Cllr Stevens)
 1. Update on Rocky Improvement Scheme
 2. Report on Lengthsman's Activities
- 8.5 Planning Committee
- 8.6 F&GP Committee

9. Chairman's Report

10. Commons & Hams (*Cllr Bannister*)

1. Proposal to purchase 6 Hereford Cross cows for the purpose of managing Ashmoor Common as per Natural England recommendations for acceptable management of the commons.
2. Motion to approve the costs of a legal contract for the placement of cattle on Ashmoor Common (Costs to be confirmed)
3. Proposal to install a footpath gate at Kempsey Common next to the allotment top gate (*Cllr Martin*)

11. Community Centre (*Cllr Hay*)

Motion to approve the purchase of 10 chairs in the same colour and style as previously purchased together with a stacking trolley at a cost of £46.99 (*Cllr Hay*)
(Please note an additional 10 chairs and 2 trolleys would still come under budget of £900)

12. Environment Committee (*Cllr Stevens*)

1. Motion to instruct contractor to proceed with the installation of the new bridge across the brook at increased cost - includes the additional work necessary to meet the requirements of the Environment Agency and Tree Officer. Also to include authorisation to pay the contractor subject to works being completed satisfactorily as advised by nominated members of the Environment Committee – See additional information
2. Motion to appoint a contractor to remove fallen tree from the Rocky – See additional information

13. Update on Community Emergency Plan (*Cllr Michael*)

14. Update on Neighbourhood Development Plan (*Mike Biddle*)

15. Finance:

- 15.1 To consider payments to be made as per schedule (please see attached)
- 15.2 Bank Reconciliation Statement Balance – For Information.

16. To appoint Cllr Geens onto Committees following his co-option.

17. Planning Application: To consider planning applications referred by MHDC for comment:

Planning Application No: 13/00209/FUL

Proposal: Construction of single storey extension to existing car showroom

Location: St Peters Peugeot, Bath Road, Broomhall, Worcestershire. WR5 3HR

- 18. Motion to delegate power to the Clerk to appoint a leaflet distribution company to distribute The Annual Newsletter up to the cost of £250 – Please refer to additional information. (Cllr Stevens)**
- 19. Update on production of a logo for the Parish Council (Cllr Stevens)**
- 20. Resubmission request from Mr. N Butlin to grant permission to create a graveled access across Kerswell Green Common to garage. (Please correspondence enclosed)**
- 21. Motion to adopt the Communications Policy & Complaints procedure (with amendments)**
Please refer to information circulated. (Cllr Rea)
- 22. Motion to approve Terms of Reference governing the operation of the NDP Working Party in preparation of the Parish Neighbourhood Development Plan.** Please refer to Terms of Reference, Rationale and Statutory Instruments 2012 No.637 distributed February 2013 (Cllr Bowley)
- 23. Date of Next Meeting: Monday 8th April 2013 at Kempsey Community Centre at 7.30pm**