

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
Main Road
Kempsey
Worcester WR5 3LQ
E-mail: kempseyparishcouncil@gmail.com
Tel: 01905 828183

Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 14th OCTOBER 2013 AT 7.30 PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

S BAXTER

Clerk & Responsible Finance Officer
Tel: 01905 828183
7th October 2013

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council meeting of Monday 9th September 2013 (enclosed)
5. Correspondence for Information:
 1. Natural England – Investigation into PIF appeal –Recovery of £144.00
 2. Action Fraud – Victim of Crime – For Information
 3. Request from Ms. Freeman – Chandlers Cottage – Complaints overgrowth Kerswell Green
 4. The Metaldehyde Stewardship Group – Metaldehyde Slug Pellets – For information
 5. Letter from District Cllr Rea to House of Commons – Planning and Development – For Information
 6. Letter from Grant Thornton - Annual Audit for the year ended 31.03.13 - Update
 7. Request for donations from St. Mary's Church PCC towards the cost of magazine and upkeep of the Churchyard. - Please see item 16.

6. Reports from representatives: To receive an update
 - 6.1 Police Report - Crime Statistics
 - 6.2 County Councillor
 - 6.3 District Councillor
 - 6.4 Neighbourhood Development Plan Update (*Mr. Mike Biddle*)
7. Reports from Committees: (Update Only):
 - 7.1 Recreation Committee
 - 7.2 Commons and Hams Committee
 - 7.3 Community Centre
 - 7.4 Environment Committee
 - 7.5 Planning Committee
 - 7.6 F&GP Committee
8. Chairman's Report
9. Proposal to formally appoint Cllr Bevan onto Committees
10. Review the situation at the Youth Centre taking account of our responsibilities. (*B. Bowley*)
11. Commons & Hams Committee
 1. Motion to approve the disposal at a convenient and appropriate time this month or November of the cattle we own and which currently graze on Ashmoor Common, authority to effect this to be delegated to the Clerk and Chairman of Commons and Hams Committee. (*B. Bowley*)
12. Environment Committee
 1. Proposal to seek quotations for Welcome Signs for The Rocky
 2. Proposal to spend up to £300 on the purchase of spring bulbs and wildlife improvements (bird boxes) for the Rocky (*M. Stevens*)
13. Finance:
 1. To consider payments to be made as per schedule distributed.
 2. Bank Reconciliation Statement Balance – For Information.
 3. Budget Monitoring - 2nd Quarter- For Information
14. Motion to rescind ICICI Bank Account and invest monies with Close Brothers as stated at Agenda Item 14.
15. Motion to invest the £70000.00 previously placed with Santander to be immediately reinvested in the new One Year Business Notice Account earning interest at 2.5% introduced this month by Close Brothers. (*B. Bowley*)
16. Motion to approve £70K (agenda 14.) is earmarked as Community Centre Development Fund 2 (*A Rea*)
17. Proposal to consider donations towards the cost of the magazine and upkeep of the churchyard. (See correspondence item. 7)
18. Motion to review the working practices of the Parish Office and upgrade its services to both the Council and Parishioners. (*B. Bowley*)
19. Motion to adopt Computer Use Policy – Please refer to information enclosed (*A Rea*)
20. Motion to agree the provision of a wireless access point in room 1 and approve the purchase, up to the value of £150 of
 - Powerline Adapter/Wireless Access Point
 - 8 port Network Switch(*A Rea*)

21. Proposal to replace the office telephone with a dual handset and answer machine facility up to the value of £100. (*A Rea*)
22. Motion to adopt amendments to Standing Orders – To follow (*A Rea*)
23. Planning Application: To consider planning applications for comment:
Cllrs are reminded to check individual planning applications on the MHDC website

Planning Application No: 13/01130/OUT

Proposal: Outline application with all matters reserved (except for access) for the development of up to 80 dwellings, formation of open space, formation of vehicular access and associated engineering works.
Location: Bight Farm, 31 Main Road, Kempsey, WR5 3NF

Planning Application No: 13/01029/FUL

Proposal: Conversion of existing Stable/Coach House into a self-contained two bedroom apartment. Replace timbers on roof, re-slate using existing slates. Existing covered store to the rear to be incorporated into the building.

Location: Manor House, 32 Old Road North, Kempsey, WR5 3JZ

Planning Application No: 13/01030/LBC

Proposal: Conversion of existing Stable/Coach House into a self-contained two bedroom apartment. Replace timbers on roof, re-slate using existing slates. Existing covered store to the rear to be incorporated into the building.

Location: Manor House, 32 Old Road North, Kempsey, WR5 3JZ

Planning Application No: 13/01226/HOU

Proposal: Demolition of existing single storey garage and replacement with two storey double garage
Location: 84 Main Road, Kempsey, WR5 3JY

For Information

Planning Application No: 13/01006/HOU

Proposal : Conservatory at rear of property

Location: 12 Ellsdon Rise, Kempsey, WR5 3NU

Approval of Planning Permission

Planning Application No: 13/00865/HOU

Proposal: Two storey side extension

Location: 14 Plovers Rise, Kempsey, WR5 3SA

Approval of Planning Permission

Planning Application No: 13/00873/HOU

Proposal: Provision of double garage and carport to garden area of property

Location: Roughwood, 2 Brook Close, Kempsey, WR5 3LE

Approval of Planning Permission

WCC Application No: 13/000028/CM (C/13/01111/CM)

Proposed construction of a new sewage pumping station required in connection with the provision of first time sewerage at Norton Parish Hall Car Park, Wadborough Road, Littleworth, Worcester

Planning Permission Granted

24. The Clerk was permitted 2 hours per week for studying her CILCA qualification from her contractual hours. Please note this arrangement ceased on the submission of her portfolio.
Proposal to now officially withdraw this arrangement. (*J Michael*)
25. **Date of Next Meeting: Monday 11th November 2013 at Kempsey Community Centre at 7.30pm**