

# KEMPSEY PARISH COUNCIL

Mrs S Baxter  
Clerk and Financial Officer

Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

E-mail: [kempseyparishcouncil@btinternet.com](mailto:kempseyparishcouncil@btinternet.com)  
Tel: 01905 828183

Dear Sir/Madam

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 13<sup>th</sup> AUGUST 2012 AT 7.30 PM  
TO CONCLUDE NO LATER THAN 9.30PM IN THE COMMUNITY CENTRE  
where the business set out in the agenda below will be transacted.**

S BAXTER  
Clerk & Responsible Finance Officer  
Tel: 01905 828183  
3rd August 2012

## AGENDA

1. **Apologies:** To receive apologies and to approve the reason for absence
2. **Appointment of Elected Councillors**
3. **Declaration of Disclosable Pecuniary Interests and Disclosable Other Interests**

### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes. A Councillor with a Disclosable Interest in a particular issue may address The Council on the issue

during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between public and the Council during this period.

4. **Minutes:** To consider the adoption of the minutes of The Parish Council meeting of 9<sup>th</sup> July 2012
5. **Correspondence for Information:** Available for inspection prior to this meeting.
  1. Confirmation from Fisher German new rental agreements have been agreed with allotment tenants
  2. Report of damaged street name sign – Plovers Rise
  3. Solicitors Letter – Malvern Cottage, Kempsey Common – request (please refer to agenda item 15)
  4. Thank you from The Parochial Church Council for support at St. Mary's Church Fete
  5. Letter from Mrs. Robins – Request for overgrown hedgerows to be cut (please refer to agenda item 16)
  6. Land Drainage Act 1991 enforcement action at Broomhall Lane – For information
  7. Letter from The Hair Gallery – Requests (please refer to agenda item 11)
  8. SWDP Proposed significant changes to the preferred options – Public Consultation
6. **Reports from representatives:** To receive an update
  - 6.1 Police Report - Crime Statistics - attached
  - 6.2 County Councillor's Report
  - 6.3 District Councillor's Reports
7. **Reports from Committees:**
  - 7.1 Environment Committee:
    1. Update on application for LEADER funding for improvements to The Rocky: to include details of the amount of funding awarded and the improvement activities covered within the application.
    2. To seek permission from the Council to distribute a newsletter regarding the Rocky Improvement Project to surrounding residents and to publish on the website and notice boards.
    3. Proposal to sign the LEADER grant funding agreement.
    4. Proposal to for the Council to enquire about the need for planning permission for the improvements planned for the Rocky covered within the LEADER Application and agreement to apply for permission if required.
  - 7.2 Commons and Hams Committee: Update report
  - 7.3 Recreation Committee:
    1. Proposal to accept a quotation for painting play equipment at Plovers Rise
    2. The open space on the corner of A38 and Brookend Lane
    3. Tennis Club Lease for ratification
  - 7.4 Community Centre: Update report
  - 7.5 Chairman's Report

8. **Finance**
  - 8.1 To consider payments to be made as per schedule (attached)
  - 8.2 Bank Reconciliation Statement Balance – For Information.
  - 8.3 Budget 2013/14 (*Cllr Bowley*)

9. **Planning Report:**

**To Discuss:-**

Planning Application No: 12/01015/AGR  
 Proposal: General purpose implement/fodder store  
 Location: Common Farm, Kempsey Common, Kempsey, WR5 3QE

**For Information Only:-**

PLANNING APPLICATION DECISIONS			
App No.	Proposal	Location	Decision
12/00110/FUL	Application to retain a two storey dwelling	7 Post Office Lane	Refusal
12/00619/HOU	Conversion of garage to extended study and roof alterations	3 Oakfield Drive	Approval
12/00724/HOU	Rear single storey extension and alterations	36 Meadow Close	Approval
12/00677/FUL	Change of use from agriculture to equestrian	Land adj. to Oak Tree Cottage Kerswell Green	Refusal
12/00518/HOU	First floor extension and extension to conservatory	151 Main Road	Approval
12/00549/HOU	Extension to bedroom. Conversion of garage to dining room ...	Rodborough Post Office Lane	Approval
12/00791/HOU	Replacement Porch	3 The Oaks	Approval
12/00450/FUL	New shop front and closing of shop front in Church Street	The Original Stores 2 Church Street	Approval
12/00885/FUL	Conservatory to rear and sunroom at front	Westgate Green Street	Approval
12/00741/FUL	Single storey side and front extension	9 Squires Close	Approval

10. **To Discuss Kempsey Community Youth Centre** (*Cllr Campbell*)
11. **To consider requests from Hair Gallery** – Please refer to letter enclosed
12. **Magic Moments Nursery Update**
13. **Reports from Parish Council representatives on outside bodies**
14. **Disposal of Parish Council redundant Post Office Equipment** – Approval to proceed
15. **Request for Easement to be granted** – Malvern Cottage, Kempsey Common
16. Resolution to contact parishioners (with land adjoining the alley way between the Main Road and Old Road North) to request they cut back hedgerow overgrowth as suggested in Parishioners letter. (see attached)
17. **Neighbourhood Development Plan (NDP) – see enclosed statement** (*Cllr Austin*)
  1. Resolution that the Parish Council provides initial funding of £500 to pay for costs incurred in providing the necessary statement objectives that the plan will cover
  2. Resolution that the Parish Clerks assist the NDP Working Party in the provision of some office skills and time whilst preparing the plan .
18. Hedge/ Brambles adjacent to pavement southbound carriageway of A38 – **To Discuss potential solution and agree an action plan.** (*Cllr Rea*)
19. **Lengthsman Scheme – To discuss current scheme, its benefit and suitability.** (*Cllr Rea*)
20. **For Discussion:** The current status of the South Worcestershire Development Plan and the current round of consultation. To include Kempsey’s response to this round of consultation and an update on the next stages for this local plan as understood by members who attended the MHDC briefing sessions. (*Cllr Stevens*)
21. **To consider changing Gas Supplier** (*Cllr Bowley*)
22. **Policy Documents** – For Information (*Cllr Rea*)
  1. Update to Standing Orders in respect of The Code of Conduct
  2. Update of Financial Regulations (to be distributed at PC Meeting)
  3. Update on Additional Policy Documents
23. **Date of next meeting:** Monday 10th September 2012 at 7.30pm at Kempsey Community Centre.