

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Dear Sir/Madam

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON MONDAY 9th JULY 2012 AT 7.30 PM
TO CONCLUDE BY 9.30PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

S BAXTER
Clerk & Responsible Finance Officer
Tel: 01905 828183
2nd July 2012

AGENDA

1. **Apologies:** To receive apologies and to approve the reason for absence
2. **Declarations of interest** in items on the agenda
 - (a) **Register of Interests:** Councillors are reminded of the need to update their Register of Interests
 - (b) **Declaration of any Personal interests** in items on the Agenda and their nature
 - (c) **Declaration of any Prejudicial interests** in items on the Agenda and their nature.
(Councillors with prejudicial interests MUST leave the room for the relevant items.)

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes. A Councillor with a prejudicial interest in a particular issue may address The Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between public and the Council during this period.

3. **Minutes:** To consider the adoption of the minutes of The Parish Council meeting of 11th June 2012
4. **Correspondence for Information:** Available for inspection prior to this meeting.
 1. Letter from Residents of The Limes – Query now resolved
 2. Letter from Mr. Bickerton – Public Rights of Way Concerns – Query has been addressed
 3. Launch of unified Festival Housing – For Information
 4. Aon Insurance Policy – Confirmation policy has been renewed
 5. Environment Agency – Kempsey flood risk management scheme – For Information
 6. Survey results conducted on Kempsey Common – For Information
 7. Community First Newslines Magazine – For Information
 8. National Travel Pass Renewal Scheme – Information renewal process
 9. Request from Rocking Horse Pre-School – Seeking Volunteers
 10. Query from Mr. Butlin to grant permission to create a gravelled access – Please refer to Agenda item 9.
 11. Overview & Scrutiny Committee – consideration of section 106 application procedures in relation to public open space grant applications – Feedback/queries required.
5. **Reports from representatives:** To receive an update
 - 5.1 Police Report - Crime Statistics
 - 5.2 County Councillor's Report
 - 5.3 District Councillor's Reports
6. **Reports from Committees:**
 - 6.1 Environment Committee

1. Update on application for LEADER funding for improvements to The Rocky
 2. Report on Open Evening for The Rocky
- 6.2 Commons and Hams Committee
 - 6.3 Recreation Committee
 - 6.4 Community Centre
 1. Update Report from meeting dated 28.06.12
 2. 100th Anniversary of the Community Centre
 - 6.5 Chairman's Report
7. **Finance**
 - 7.1 To consider payments to be made as per schedule (attached)
 - 7.2 Bank Reconciliation Statement Balance – For Information.
 - 7.3 Committee Budgets Information to 21.06.12 – Information to follow
8. **Planning Report: Planning Application Comments and Notification of Decisions:-**

Planning Application No: 12/00885/HOU
 Proposal: Conservatory at rear and sunroom at front
 Location: Westgate, Green Street, Kempsey, WR5 3QB

For Information
 Planning Application No: 12/00460/OUT
 Proposal: Outline application for the erection of three dwellings
 Location: Land at Yew Tree Cottage, Fox Lane, Green Street, Kempsey, WR5 3QB
 9. **Request to grant permission to create a gravelled access across Kerswell Green Common to garage.** (Please refer to request and map enclosed)
 10. **Proposal to request the issue of polling cards for the forthcoming election to fill the two vacancies that exist on the Parish Council.** This election is due to be held on 9th August 2012 at an estimated cost to the Parish of £2500/£3000 with an additional cost of £1300 if poll cards are required.
 11. **Nursery Outdoor Space Proposals** -Local residents adjacent to the Community Centre have been consulted with one response not objecting but identifying concerns with the fencing between the Community Centre and their property. Magic Moments have submitted a letter, copy attached, confirming they will ensure fencing adequate to protect children will be erected between the car park and the play and access areas.
 12. **New Code of Conduct (Cllr Rea)**
 1. To consider adoption of the Worcestershire Model Code of Conduct with effect from 1st July 2012. Circumstances surrounding the proposed Code of Conduct and the implications of the revised Declaration of Interest requirements are clearly set out in the circulated correspondence dated 26.06.12 from Digby Morgan, Malvern Hills District Council Legal Services Manager.
 2. To revise Standing Orders if necessary to include the New Code of Conduct to allow the council to comply with procedural changes resulting from adopting the new Code.
 13. Proposal all Councillors are recommended to immediately revise their Register Of Interests according to the new format as determined under the Localism Bill (as previously circulated)
 14. **Localism Bill** – Recommend Councillors take up offers of training in respect of the Localism Bill
 15. **To consider a protocol for dissemination of information on Parish Noticeboards and Website**
 Priority is given to all Parish Council documents and information. If and when space is available, consideration to be given to third party notices where in the opinion of the Chairman, Vice-Chairman or Clerk, they are of importance to Parishioners. All notices to display a clear source of origin, date of insertion and latest removal date. Clerk to be responsible for submitting items for the website and arranging placement of notices on boards.
 16. **In Confidential Session:** Resolution to exclude the public and press
 Consider rent review for Magic Moments in respect of any agreement to provide additional play space as per agenda item 11.
 17. **Date of next meeting:** Monday 13th August 2012 at 7.30pm at Kempsey Community Centre.