

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

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**To all Members of The
Finance & General Purposes Committee**

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Dear Councillor,

FINANCE & GENERAL PURPOSES COMMITTEE

You are summoned to attend a meeting of the Finance & General Purposes Committee

on Wednesday 4th January 2012 at 7.30pm at Kempsey Community Centre

to transact the business listed on the agenda indicated below.

Members of the public are invited to give their views and question the Committee on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman during the Open Forum. Members of the public may not take part in the discussions during the meeting.

S BAXTER
Clerk & Responsible Finance Officer
23rd December 2011

FINANCE & GENERAL PURPOSES COMMITTEE

Wednesday 4th January 2012 at 7.30pm

AGENDA

- 1. Apologies for Absence**
- 2. Declaration of Interest – Personal & Prejudicial**
- 3. Open Forum**
- 4. Set a date to hold an F&GP Committee Meeting to determine budget and set precept 2013/14**
- 5. Budget Proposals from Committees for 2012-13**
 - 1. Recreation Committee,**
 - 2. Environment,**
 - 3. Commons & Hams**
 - 4. Community Centre**
- 6. To Discus Budget for F& GP Committee 2012**
- 7. To set budget for all committees and recommend precept 2012/13**
- 8. Develop Parish Budget for 2012/13 for presentation to PC**
- 9. Banking**
 - 1. Update on new bank signatories**
 - 2. Bank Interest - to maximise earning potential**
 - 3. Review accounts to generate interest short/long term investments.**
 - 4. Revise banking arrangements to ensure no more than £85k to be held under any one banking group**
- 9. Committees – To ratify committee decisions and approve expenditure within defined budgets.**
- 10. Risk Assessments, Liabilities – For Discussion (Mr Hay)**

- 11. To discuss upgrading/replacing Office Computer Equipment**
- 12. To discuss upgrading photocopier**
- 13. To review the actions arising from the last minutes of the last F&GP Committee meeting.**
- 14. Annual Parish Meeting – Suggestions for a guest speaker**