

# **Kempsey Parish Council**

Mrs. S Baxter  
Clerk and Financial Officer

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**To all Members of The  
Finance & General Purposes Committee**

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Dear Councillor,

## **FINANCE & GENERAL PURPOSES COMMITTEE**

You are summoned to attend a meeting of the Finance & General Purposes Committee

on Monday 6<sup>th</sup> February 2012 at 7.30pm at Kempsey Community Centre

to transact the business listed on the agenda indicated below.

Members of the public are invited to give their views and question the Committee on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman during the Open Forum. Members of the public may not take part in the discussions during the meeting.

*S BAXTER*  
Clerk & Responsible Finance Officer  
23rd January 2012

# **FINANCE & GENERAL PURPOSES COMMITTEE**

Monday 3<sup>rd</sup> February 2012 at 7.30pm

## **AGENDA**

- 1. Apologies for Absence**
- 2. Declaration of Interest – Personal & Prejudicial**
- 3. Open Forum**
- 4. Banking**
  - 1. Update on new bank signatories**
  - 2. Update on banking arrangements/Accounts**
- 5. Transfer of items back to relevant committees**
- 6. To discuss the cost and viability of solar panels for the Community Centre**
- 7. Advertisement of Councillors mileage expenses.**
- 8. New mileage claim forms for Councillors**
- 9. To discuss other councillor expenses – Telephone Calls**
- 10. Risk Assessments Update**
- 11. Update on Office Computer Equipment and Photocopier**
- 12. To discuss process of appointing of a caretaker and agreeing salary**
- 13. Annual Parish Meeting – To organise a Guest Speaker**
- 14. Transfer of items back to relevant committees**
- 15. Reimbursement of Utility Bills from Tenants**
- 16. Outstanding Room 1 User invoices**
- 17. Rent Increases for Tenants**
- 18. Advertising Room 1 in order to generate income**
- 19. Display of items on notice boards (non – profitable)**
- 20. Management of Website**

