

Kempsey Parish Council

Mrs. S Baxter
Clerk and Financial Officer

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To all Members of The Staffing Committee

9th November 2011

Dear Sir/Madam,

STAFFING COMMITTEE

You are summonsed to attend a meeting of the Staffing Committee on Friday 18th November 2011 at 11.00am at the Community Centre to transact the business listed below.

Yours faithfully,
S Baxter
Clerk to Kempsey Parish Council

AGENDA

1. To discuss appointing a Community Centre Caretaker – job specification, hours of work and salary
2. To discuss role of Pavilion caretaker, hours of work and salary.