



Mrs S Baxter
Clerk and Financial Officer
Email: kempseyparishcouncil@gmail.com
Website: www.kempseyhub.co.uk
Tel: 01905 828183

Parish Office
Community Centre
Main Road
Kempsey
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 10th APRIL 2017 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
4th April 2017

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 13.03.17.
5. Correspondence for Information:
 1. Thank you letter to Mr Stratton for his Assistance after Storm Doris
 2. Letter to Mr Hobbs – Director of Economy & Infrastructure – S278 agreement road layout in Kempsey.
6. Proposal not to enter into any further communication/correspondence with Mr. R C Bowley
Re: Investigative Panel. (Re: agenda item 6.b Parish Council Meeting 13th February 2017).
(*Cllr Geens*)

7.
 1. Neighbourhood Watch – Crime Information
 - a. Update on Neighbourhood Watch Volunteers to establish a Neighbourhood Watch Scheme.
 2. County Councillor’s Report – *Cllr R Sutton*
 3. District Councillor’s Reports – *Cllrs Harrison/Michael*
 4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)

8. Finance
 1. To authorize payment of accounts as per schedule.
 2. Bank Reconciliation Statement Balance – For Information Only.
 3. Proposal to review and approve Financial Risk Schedule 2016/17.
 4. Proposal to approve updated Asset Register 2016/17.
 5. Ashmoor Common Expenditure to 31.03.17 – For Information Only
 6. VAT Recovery 2016/17 £6156.61 – For Information Only
 7. Councillors Ink & Paper Requests 2016/17 – For Information Only
 8. Councillors Authorised Mileage Expenses 2016/17 – For Information Only

9. Committee Report Updates and Proposals
 1. Environment: *Cllr Smith*
 2. Commons and Hams: *Cllr Waller*
 - a. Recommendation to refuse permission to fly recreational drones on the Commons, but to consider the use in the future of survey drones for improved management of the Commons when recommended by the Commons & Hams Committee. (*Cllr Waller*)
 - b. Proposal to clear out anti trespass ditches on Stonehall Common (*Cllr Michael*)
 - c. Proposal to adopt a revised Commons Rights Leasing Agreement. (*Cllr Waller*)
 - d. Proposal to seek approval to purchase cattle for Ashmoor Common. (*Cllr Waller*)
 3. Recreation: *Cllr Fraser-Cann*
 4. Community Centres: *Cllr Michael*
 - a. Proposal that a Fire Risk Assessment is carried out at the Youth Centre.
 5. Planning: *Cllr Patrick*
 6. Finance & General Purposes: *Cllr Geens*
 - a. Proposal to accept the contract value changes in Financial Regulations from £30K to £25K
 7. Staffing Committee: *Cllr Geens*
 8. Chairman’s Report: *Cllr Geens*

10. Proposal to change the Community Infrastructure Sub Committee to a Working Party

11. **Date of next meeting: Monday 8th May 2017 at 7.30pm at Kempsey Community Centre.**

**PLEASE NOTE THE ANNUAL PARISH MEETING WILL BE HELD ON
MONDAY 15TH MAY 2017 AT 7.30PM AT THE COMMUNITY CENTRE
ALL WELCOME**