



PARISH COUNCIL
Kempsey

Mrs S Baxter
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 9th APRIL 2018 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
4th April 2018

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence.
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council of 12th March 2018.
5. Correspondence for Information:
 1. Email from Mr Eden dated 12.03.18 and PC response dated 20.03.18 – Complaint to the Parish Council
 2. Copy letter from the Monitoring Officer dated 20.03.18 – Validity of Council Meetings
 3. Letter from Doorbars dated 29.03.18 – Vehicles Access across Kempsey Common – Caravan Park, Bestmans Lane
6.
 1. Neighbourhood Watch – Crime Information
 2. County Councillor's Report – *Cllr P Middlebrough*
 3. District Councillor's Reports – *Cllrs Harrison/Michael*

7. Finance
 1. To authorize payment of accounts as per schedule.
 2. Bank Reconciliation Statement Balance – For Information Only
 3. Capital Budget – For Information Only
 4. Proposal to review and approve Financial Risk Schedule 2017/18.
 5. VAT Recovery 2017/18 £7756.91 – For Information Only
 6. Councillors Ink & Paper requests 2017/18 – For Information Only
 7. Councillors Authorised Mileage Expenses 2017/18 – For Information Only
 8. Ashmoor Common Expenditure to 31.03.18 – For Information Only

8. Committee Report Updates and Proposals
 1. Environment: *Cllr Blackwell*
 2. Recreation Committee: *Cllr Frazer-Cann*
 3. Commons and Hams: *Cllr Waller*
 - a. Proposal to buy 10 Red Devon Cattle from Swell Wold Farm for £655 per head to place on Ashmoor Common in April 2018.
 - b. Proposal to accept quotation for supply and installation of a new gate on Stonehall Common (access off Reservoir Lane) and for a rider friendly latch to be fitted to gate adjacent to Common Farm, Kempsey Common.
 - c. Proposal for the Commons & Hams Committee in conjunction with the Clerk to consult a solicitor and land agents on matters regarding the granting of easements, including updating the Parish Council Easement Policy 2001, and to incur costs in connection with obtaining necessary professional opinions.
 - d. Update report on the Worcestershire County Council Pollinators
Proposal to advertise for a volunteer/volunteers to work with the Commons & Hams Committee to prepare a Pollinators Action Plan for eventual adoption by the Parish Council.
 - e. Proposal to accept quotation to supply and install 5 boundary posts on Kempsey Common car park and also reinstall a further 5 boundary posts to make secure.
 - f. Proposal to obtain title plans from the Land Registry to help resolve possible encroachment issues on Common Land.
 - g. Proposal to accept quotation to carry out works on trees at Kerswell Green after consultation with local residents.
 4. Community Centres: *Cllr Michael*
 5. Planning: *Cllr Hanmer*
 6. Finance & General Purposes: *Cllr Geens*
 7. The Infrastructure Committee: *Cllr Geens*
 8. Staffing Committee: *Cllr Geens*
 9. Chairman's Report: *Cllr Geens*

9. Update - General Data Protection Regulation (GDPR)

10. Proposal for the Chairman in conjunction with the Clerk to have delegated powers to book any necessary services such as (but not limited to) first aid, toilet facilities and catering in preparation for the Battles Over Event to take place on 11th November 2018. (*Cllr Geens*)

11. Proposal for the Chairman in conjunction with the Clerk to have delegated powers to arrange printing and distribution of the Annual Newsletter 2017-18 (*Cllr Geens*)

12. **Date of next meeting: Monday 14th May 2018 at 7.30pm at Kempsey Community Centre.**