



PARISH COUNCIL
Kempsey

Mrs S Baxter
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Parish Office
Community Centre
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Dear Councillor

**YOU ARE DULY SUMMONED TO A MEETING OF KEMPSEY PARISH COUNCIL
TO BE HELD ON MONDAY 8th APRIL 2019 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Financial Officer
2nd April 2019

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

4. Minutes: To consider the adoption of the minutes of the Parish Council Meeting of 11.03.19

5. Correspondence for Information:

Under General Data Protection Regulations names of identifiable subject/matter withheld.

 1. Letter from MHDC dated 28.03.19 – Notification of Community Infrastructure Levy – Neighbourhood Fund of £7677.06
 2. Letter from Freedom (Western Power Distribution) dated 28.03.19 – Electricity Network Alterations, The Barn at The Paddocks, Bestmans Lane, Kempsey

6. Finance
 1. To authorize payment of accounts as per schedule.
 2. Bank Reconciliation Statement Balance – For Information Only
 3. Capital Budget – For Information Only
 - a. Proposal to accept the Capital Budget Statement as a Budget for 2019/20 to use as necessary for infrastructure/ new community centre projects.
 4. Proposal to review and approve Financial Risk Schedule 2018/19.
 5. To review and approve the Asset register 2018/19
 6. VAT Recovery 2018/19 £10690.96 – For Information Only
 7. Councillors Ink & Paper requests 2018/19 – For Information Only
 8. Councillors Authorised Mileage Expenses 2018/19 – For Information Only
 9. Ashmoor Common Expenditure to 31.03.19 – For Information Only

7.
 1. Neighbourhood Watch – Crime Alert Information
 2. County Councillor’s Report – Cllr Middlebrough
 3. District Councillor’s Reports – Cllrs Harrison/Michael
 4. Parish Path Warden Update – Ms. Lesley Cox

8. Committee Report Updates and Proposals
 1. Environment/Recreation: Cllr Frazer-Cann
 - a. Proposal to seek Parish Council approval to allow Kempsey Primary School permission to hold their annual firework display on the playing fields at Plovers Rise, specifically on 9th November 2019 and annually thereafter.
 2. Commons and Hams: Cllr Waller.
 - a. Proposal to consent to the installation of underground cable across our land to facilitate electricity network alterations at the Barn at the Paddocks, Bestmans Lane, Kempsey. (Cllr Michael)
 3. Community Centres: Cllr Michael
 - a. Proposal to accept a quotation to replace, supply and install LED surface lighting on a like for like basis in the hall and entrance foyer to the Community Centre
 - b. Proposal to accept a contractors quotation to replace the flooring at the Youth Centre (in the entrance, corridor, toilets and kitchen) with tiles (subject to adjustment in price for upstand tiles).
 - c. Proposal to request monies from reserves to pay for Youth Centre replacement flooring, as this is an unexpected budget item for 2019-20.
 - d. Proposal to agree the installation of a temporary classroom (subject to planning permission being granted) and satisfactory connection of services at the expense of Magic Moments Nursery. An increase in rent will be determined on the extra square footage used and the lease to be adjusted accordingly to reflect this.
 - e. Proposal that Magic Moments Nursery incurs all material and labour costs for use of 2 additional car park spaces located at the side of the brick store.
 - f. Proposal to retain the services of The Big Green Cleaning Company who clean the Community Centre on a weekly basis and to sign the cleaning renewal contract for 2019/20.
 - g. Proposal to agree upon style (colour & text) of Scouts display signage (size: 1200 x 800) to place on the Youth Centre building to promote Scouting in the Community.
 4. Planning: Cllr Ferguson
 1. Proposal to apply for a grant towards Parish Hall refurbishment (for roof repairs and installation of a disabled toilet) using monies from CIL money of £7677.06 (Cllr Blackwell)
 5. Finance & General Purposes: Cllr Geens
 6. Staffing Committee: Cllr Geens

7. Infrastructure Committee: Cllr Geens
 - a. Proposal to re-authorise the S106 Agreement should any changes arise from landowners or other parties.(for planning application 16/01396/FUL) – (Cllr Waller)
 - b. Proposal to authorise the Clerk to attach the seal of the Parish Council to the engrossed Section 106 Agreement (in the presence of any two Parish Councillors who will then witness the document) for planning application 16/01396/FUL Land at Pixham Ferry Lane / Old Road South, Kempsey – (Cllr Waller)
8. Chairman’s Report: Cllr Geens

Date of Next Meeting: Monday 13th May 2019 at 7.30pm at Kempsey Community Centre.