



Mrs S Baxter  
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Parish Office  
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Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 14<sup>th</sup> AUGUST 2017 AT 7.30 PM  
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S BAXTER*  
Clerk & Responsible Finance Officer  
8<sup>th</sup> August 2017

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Vacancy for a Councillor to be filled by co-option (paper ballot)
3. Co-opted Councillor to be appointed to Committees (Recreation, Environment & Commons & Hams)
4. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

6. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 10.07.17
7. Correspondence for Information:
  1. ICO Complaint from Mr R C Bowley dated 25.07.17 and response dated 31.07.17
  2. Letter dated 04.08.17 from Mr R C Bowley re: Parish Council Meeting 13.02.17 & Email of 16. 06.17.
  3. Letter dated 04.08.17 from Mr RC Bowley re: Unreasonable Behaviour by The Parish Council

8.
  1. Neighbourhood Watch – Crime Information
  2. County Councillor’s Report – *Cllr P Middlebrough*
  3. District Councillor’s Reports – *Cllrs Harrison/Michael*
  4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
    - a. Proposal to use budgeted NDP Funds of up to £3.5K to support the referendum, at the discretion of the Clerk and Chairman.
  
9. Finance
  1. To authorize payment of accounts as per schedule.
  2. Bank Reconciliation Statement Balance – For Information Only.
  
10. Committee Report Updates and Proposals
  1. Environment: *Cllr Smith*
  2. Commons and Hams: *Cllr Waller*
    - a. Proposal for the C&H Committee to carry out a consultation with local residents in the vicinity of the caravan park adjacent to Kempsey Common regarding the construction of a hard surface track to the caravan park.
    - b. Proposal for additional dog fouling notices to be placed at entrances to the commons regularly used by dog owners.
    - c. Proposal for legal advice to be sought on fences and other commons matters.
  3. Recreation: *Cllr Frazer-Cann*
    - a. Proposal to accept contractor quotation to cut two Hawthorn bushes interfering with BT cables in Napleton Lane.
  4. Community Centres: *Cllr Michael*
    - a. Proposal for Magic Moments Day Nursery to erect a lean to structure to the rear of the Community Centre building.
  5. Planning: *Cllr Gerrard*
  6. Finance & General Purposes: *Cllr Geens*
  7. The Infrastructure Committee: *Cllr Smith*
    - a. A plan was presented from Taylor Wimpey highlighting the three most logical locations for a foul pump station to serve the Pixham Ferry Lane Scheme.  
Proposal to identify Location B as the preferred location (subject to certain conditions and detailed design – Mike Biddle to supply), as it was felt this would allow minimal disruption to the land.
    - b. Proposal to approve direct negotiations with Taylor Wimpey on the matter of the Stamp Duty: as per MHDC and our solicitor recommendations. (*Cllr Waller*)
  8. Staffing Committee: *Cllr Geens*
  9. Chairman’s Report: *Cllr Geens*
  
11. **Date of next meeting: Monday 11<sup>th</sup> September 2017 at 7.30pm at Kempsey Community Centre.**