



Mrs S Baxter
Clerk and Financial Officer
Email: kempseyparishcouncil@gmail.com
Website: www.kempseyhub.co.uk
Tel: 01905 828183

Parish Office
Community Centre
Main Road
Kempsey
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 11th DECEMBER 2017 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
5th December 2017

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence.
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Extra Ordinary Meeting of Kempsey Parish Council of 21.11.17
5. Correspondence for Information:
 1. Letter dated 12.11.17 from R C Bowley and PC response 23.11.17 Re: Minute 5.1 PC Meeting 13.06.16
 2. Letter from M Martin dated 18.11.17 Re: Ditch Clearance Stonehall Common and PC response 04.12.17
 3. FOI Complaint dated 22.11.17 from Mr R C Bowley – Information request made 20.02.17
6.
 1. Neighbourhood Watch – Crime Information
 2. County Councillor's Report – *Cllr P Middlebrough*
 - a. To discuss the potential for double yellow lines on the bend at the doctors surgery in Old Road North
 3. District Councillor's Reports – *Cllrs Harrison/Michael*
 4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
 - a. Proposal to have 100 copies of the final Neighbourhood Plan printed and for this document to be uploaded onto the Parish Website.

7. Finance
 1. To authorize payment of accounts as per schedule.
 2. Bank Reconciliation Statement Balance – For Information Only.
 3. Ashmoor Common Expenditure to Date – For Information Only
 4. Draft budget 2018/19 and precept – For circulation

8. Committee Report Updates and Proposals
 1. Environment: *Cllr Smith*
 - a. Update on speeding in Kerswell Green
 2. Commons and Hams: *Cllr Waller*
 - a. Proposal for the Commons & Hams Committee to look into the acquisition of parts of the Lower Ham including, in conjunction with the Clerk, engaging a third party to conduct initial negotiations.
 - b. Proposal to draw £2000 from the earmarked Ashmoor funds to pay for scrub clearance on Ashmoor Common.
 - c. Proposal to purchase two dog waste bins for Stonehall Common
 - d. Proposal to carry out an aerial survey of Ashmoor and Kempsey Commons.
 3. Recreation: *Cllr Frazer-Cann*
 4. Community Centres: *Cllr Michael*
 5. Planning: *Cllr Gerrard*
 6. Finance & General Purposes: *Cllr Geens*
 7. The Infrastructure Committee: *Cllr Smith*
 8. Staffing Committee: *Cllr Geens*
 9. Chairman's Report: *Cllr Geens*

9. **Date of next meeting: Monday 8th January 2018 at 7.30pm at Kempsey Community Centre.**