



Mrs S Baxter  
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Parish Office  
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 12<sup>th</sup> FEBRUARY 2018 AT 7.30 PM  
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S BAXTER*

Clerk & Responsible Finance Officer  
6<sup>th</sup> February 2018

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence.
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Extra Ordinary Meeting of Kempsey Parish Council of 22<sup>nd</sup> January 2018.
5. Correspondence for Information:
  1. Letter from Mr Dillingham dated 29.01.18 – Traffic Concerns on the A38, Kempsey
  2. Complaint from Peter Creswell dated 24.01.18 and response – Brookend Lane Road Surface
  3. Request dated 31.01.18 from Mr Moloney – To renew gravel drive at Elms small holding Stonehall Common
  4. Request from Drakes Broughton and Wadborough with Pirton Parish Council to offer encouragement and support a scheme for safer parking on Stonehall Common.
6.
  1. Neighbourhood Watch – Crime Information
  2. County Councillor's Report – *Cllr P Middlebrough*
  3. District Councillor's Reports – *Cllrs Harrison/Michael*
  4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
    - a. Proposal to dissolve the NDP Working Party

7. Finance
  1. To authorize payment of accounts as per schedule.
  2. Bank Reconciliation Statement Balance – For Information Only.
  3. Capital Budget Statement – For Information Only
  4. Agreed Budget 2018/19 and precept request – For circulation
  
8. To appoint a Vice-Chairman following the resignation of Cllr Smith.
  
9. To confirm appointments of new Committee Chairman to Planning, Environment Committees and Infrastructure Committee.
  
10. To consider amalgamating the Environment and Recreation Committees
  - a. Proposal to amalgamate the Environment and Recreation Committees
  
11. Proposal to amalgamate the Infrastructure Committee into existing Standing Orders (Items 15 Committees - 15.b.viii, 15.c.i, 15.c.v, 15.d. i, 15.d.iv, 15.e.x)
  
12. To discuss the implications and recommendations of the report devised by Gill Lungley
  
13. Committee Report Updates and Proposals
  1. Environment: *Cllr Smith*
    - a. To approve quotation for interpretation panels artwork for the Rocky.
    - b. To approve quotation to undertake works to various trees in the Rocky.
    - c. Update on location to place the 'Caution Horses' signage. (*Cllr Varley*)
  2. Commons and Hams: *Cllr Waller*
    - a. Proposal to agree to renew the gravel drive at the Elms small holding Stonehall Common
    - b. Proposal to offer encouragement and support to Drakes Broughton and Wadborough with Pirton Parish Council to support a scheme for safer parking on Stonehall Common.
  3. Recreation: *Cllr Frazer-Cann*
  4. Community Centres: *Cllr Michael*
  5. Planning: *Cllr Hanmer*
  6. Finance & General Purposes: *Cllr Geens*
  7. The Infrastructure Committee: *Cllr Smith*
    - a. Proposal to agree in principle an attenuation feature to be sited in the North East corner of land at Pixham Ferry Lane to progress planning application 16/01396/FUL, on the proviso Taylor Wimpey are to be responsible for any Health and Safety issues arising from the attenuation feature.
    - b. Proposal to prepare a Section 106 application for £50K for professional fees and costs for submission to MHDC, which will be required on planning application approval of 16/01396/FUL.
  8. Staffing Committee: *Cllr Geens*
  9. Chairman's Report: *Cllr Geens*
  
14. Update on Community Emergency Plan (*Cllr Geens*)
  
15. **Date of next meeting: Monday 12<sup>th</sup> March 2018 at 7.30pm at Kempsey Community Centre.**