



PARISH COUNCIL
Kempsey

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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 11th JANUARY 2016 AT 7.30 PM
AT THE COMMUNITY CENTRE**

Where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
5th January 2016

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of Monday 14th December 2015
5. Correspondence for Information:
 1. Enquiry from Neil Roberts – Horse Fouling & New Development Works
 2. Letter dated 14th December 2015 from natural England – Contact Details/Site management Plan
 3. Letter dated 30th December 2015 from Mr. Bowley – Community Youth Centre
 4. Email from Simon Slater – Repairs to Stiles – Thankyou
 5. Letter dated 29th December 2015 from Mr. Scurrall – Resurfacing of Elgar Drive

6. Reports from representatives: To receive an update:-
 1. Neighbourhood Watch – No Crime Alerts To Report
 2. County Councillor’s Report – Cllr R Sutton
 3. District Councillor’s Reports – Cllrs Harrison/Michael
 4. Neighbourhood Development Plan (NDP) Update (*Mr.M.Biddle/Cllr Smith*)

7. Committee Report Updates and Proposals
 1. Environment: Cllr Smith
 2. Commons and Hams: Cllr Waller
 3. Recreation: Cllr Frazer-Cann
 - a. Proposal to prune the trees located behind the Youth Centre Building.
 4. Community Centre: Cllr Bevan
 5. Planning: Cllr Patrick
 - a. Proposal to choose and agree on five street names from the suggested list by MHDC for 80 new houses land at Bight farm, Main Road, Kempsey
 - b. Proposal to accept the Street Name for 4 new properties Land to the Rear of Florence Close.
 6. Finance & General Purposes: Cllr Geens
 7. Staffing Committee: Cllr Geens
 8. Chairman’s Report

8. Finance
 1. To authorize payment of accounts as per schedule
 2. Bank Reconciliation Statement Balance – For Information Only
 3. Quarterly Budget Monitoring to December 2015 – For Information only
 4. Expenditure Ink/Paper – For Information Only
 5. NDP Expenditure – For Information Only
 6. Proposal to set up a capital budget showing income £200K (from earmarked reserves- Close Brothers, Cambridge & Counties and Secure Trust Bank) and expenditure of £200K for Community Infrastructure Projects. (*Cllr Waller*)
 7. Proposal to earmark monies for Financial Year 16/17 held with Secure Trust Bank for the purpose of Community Infrastructure Projects (*Cllr Waller*)
 8. Proposal to accept changes to Financial Regulations in respect of Annual Budgets for Revenue and Capital and Budgetary Control. (*Cllr Waller*)
 9. Proposal to draw £5K from NDP Frontrunner Grant to pay Project Manager to do initial work. (Cllr Smith)
 10. Proposal to increase the precept from £86K to £86,530 and to allocate the additional £530 against Audit Fees. (*Cllr Waller*)
 11. Proposal to Close the Santander Account (Opened for the purpose of the Youth Centre)
 12. Proposal to open a further HSBC Account for the purpose of the Youth Centre.
 13. Proposal to agree budget and request precept for 2016/17 (*Cllr Geens*)

9. Proposal to engage PGA Management as the Community Infrastructure Manager (Cllr Waller/Smith)

10. Progress Update on the Community Youth Centre (*Cllr Geens*)

11. **Date of next meeting: Monday 8th February 2016 at 7.30pm at Kempsey Community Centre.**