



Mrs S Baxter
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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 9th JANUARY 2017 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
3rd January 2017

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Vacancy for a Councillor to be filled by co-option
5. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 12.12.16
6. Correspondence for Information:
 1. Letter dated 12.12.16 from West Mercia Police – Acknowledging PC Paul Kennedy
 2. Letter dated 18.12.16 from Mr. R C Bowley and acknowledgement Re: Investigative Panel
7.
 1. Neighbourhood Watch – Crime Information
 2. County Councillor's Report – *Cllr R Sutton*
 3. District Councillor's Reports – *Cllrs Harrison/Michael*
 4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)

8. Committee Appointments
To appoint Staffing Committee (Comprising of Chairman & Vice Chairman) plus
 - a. One member selected by the Clerk
 - b. Two members appointed by the Council.

9. Finance
 1. To authorize payment of accounts as per schedule
 2. Proposal to agree budget and request precept for 2017/18.
 3. Proposal to earmark monies held with Secure Trust Bank for the purpose of Community Infrastructure Projects (Please note this was previously agreed but *only* for Financial Year 16/17)

10. Committee Report Updates and Proposals
 1. Environment: *Cllr Smith*
 2. Commons and Hams: *Cllr Waller*
 3. Recreation: *Cllr Fraser-Cann*
 4. Community Centres: *Cllr Michael*
 5. Planning: *Cllr Patrick*
 6. Finance & General Purposes: *Cllr Geens*
 - a. Proposal to amend Financial Regulations 3.9 (page 7) to permit non-emergency expenditure for Committees up to the value of £250 (currently £100), within defined committee budgets, to be authorized by the RFO who will maintain a record of request.
 7. Staffing Committee: *Cllr Geens*
 8. Chairman's Report: *Cllr Geens*

11. Conclusion of Investigative Panel (*Cllr Waller*)

12. Welcome packs for new residents. Update on progress. (*Cllr Patrick*)

13. Update on the phone box/defibrillator located at Kerswell Green. (*Cllr Geens*)

14. **Date of next meeting: Monday 13th February 2017 at 7.30pm at Kempsey Community Centre.**