



PARISH COUNCIL  
**Kempsey**

Mrs S Baxter  
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Parish Office  
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 11<sup>th</sup> JULY 2016 AT 7.30 PM  
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S BAXTER*

Clerk & Responsible Finance Officer  
20<sup>th</sup> June 2016

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 13<sup>th</sup> June 2016
5. Co-option of a new councillor.
6. Correspondence for Information:
  - 1-Worcs County Council. Re Clifton Quarry
  - 2-Email from Mr. P Buxton re hedge
  - 3-Food bank at Malvern Hills
  - 4-Our letter re DWH construction traffic

7. Committee Appointments  
Confirmation of appointment of members to the Committees indicated below:-
  1. Environment Committee
  2. Commons & Hams Committee
  3. Recreation Committee
  4. Community Centre Committee
  5. Planning Committee
  6. Staffing Committee -. To appoint
    - a. Clerks representative
    - b. Parish Council representative
  7. Finance and General Purposes Committee (F&GP Committee) – Comprises Chairman of each Committee plus Chairman and Vice – Chairman
  
8. Appointments to Outside Bodies: - Discussion and appointments:-
  1. Kempsey Sports Association – currently Chairman of Recreation Committee Cllr Frazer-Cann & Cllr Pugh
  
9.
  1. Neighbourhood Watch – Crime Alert Information
  2. County Councillor’s Report – Cllr R Sutton
  3. District Councillor’s Reports – Cllrs Harrison/Michael
  4. Neighbourhood Development Plan (NDP) Update (*Mr.M.Biddle/Cllr Smith*)
  5. PGA Management Update
  
10. Committee Report Updates and Proposals
  1. Environment: Cllr Pugh
  2. Commons and Hams: Cllr Waller
    - a. Proposal to grant permission to ‘Getoutstayout’ to gain permission to use/access land at Kempsey Common for Educational Activities. (*Cllr Waller*)
    - b. Discussion regarding cutting back overgrown verges along the lane to Willowmead cottage at Normoor Common
    - c. Proposal, if required, to provide routine maintenance to the lane to Willowmead cottage.
  3. Recreation: Cllr Fraser-Cann
    - a.Update on Pavillion roof
  4. Community Centres: Cllr Smith
    - a. Proposal to have joints in Youth Centre flooring resealed
    - b.Update of rent to Hair Gallery
  5. Planning: Cllr Patrick
  6. Finance & General Purposes: Cllr Geens
  7. Staffing Committee: Cllr Geens
    - a. Appointment of Part time Assistant to the Clerk
  
  8. Chairman’s Report: Cllr Geens
  
11. Finance
  1. To authorize payment of accounts as per schedule
  2. Monthly Bank Reconciliation Statement Balance - For Information Only
  
12. Update - adoption of disused phone box from BT to house a defibrillator (*Cllr Geens*)
  
13. Update on the Investigative Panel. (*Cllr Waller*)
  
14. **Date of next meeting: Monday 8<sup>th</sup> August 2016 at 7.30pm at Kempsey Community Centre.**