



Mrs S Baxter  
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Parish Office  
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Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 10<sup>th</sup> JULY 2017 AT 7.30 PM  
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S BAXTER*

Clerk & Responsible Finance Officer  
4<sup>th</sup> July 2017

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 12.06.17
5. Correspondence for Information:
  1. Resignation of Cllr Pugh
  2. Enquiry from Mr Roberts – Communal Courts – Kempsey Tennis Club
  3. Enquiry Mr Alcock – Car rally
  4. Email from Mr Smart – Chairman's Report Parish Magazine
6. Proposal to support the Diocesan bid for the free school at Broomhall

7.
  1. Neighbourhood Watch – Crime Information
  2. County Councillor’s Report – *Cllr P Middlebrough*
  3. District Councillor’s Reports – *Cllrs Harrison/Michael*
  4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
  
8. Finance
  1. To authorize payment of accounts as per schedule.
  2. Bank Reconciliation Statement Balance – For Information Only.
  3. Quarterly Budget Monitoring to June 2017
  
9. Committee Report Updates and Proposals
  1. Environment: *Cllr Smith*
  2. Commons and Hams: *Cllr Waller*
  3. Recreation: *Cllr Fraser-Cann*
  4. Community Centres: *Cllr Michael*
    - a. **RECOMMENDATION:** To accept contractor quotation to decorate the entrance hall, meeting room, main room, disabled toilet and emergency exit hallway at the Youth Centre, with the condition the work is carried out in one block to allow minimum disruption to users.
    - b. **RECOMMENDATION:** To accept contractor quotation to install an LED lighting system to the meeting room and main hall at the Youth Centre, subject to establishing the type of electrical unit being used is satisfactory value for money.  
(Cllr Waller to look into the type of electrical unit quoted for)
    - c. **RECOMMENDATION:** To accept contractor quotation to cut the shrubs outside the Youth Centre to ground level and remove from site.
  5. Planning: *Cllr Gerrard*
  6. Finance & General Purposes: *Cllr Geens*
  7. The Infrastructure Committee: *Cllr Smith*
  8. Staffing Committee: *Cllr Geens*
  9. Chairman’s Report: *Cllr Geens*
  
10. **Date of next meeting: Monday 14<sup>th</sup> August 2017 at 7.30pm at Kempsey Community Centre.**