



Mrs S Baxter  
Clerk and Financial Officer  
Email: kempseyparishcouncil@gmail.com  
Website: www.kempseyhub.co.uk  
Tel: 01905 828183

Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 12<sup>th</sup> JUNE 2017 AT 7.30 PM  
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S BAXTER*

Clerk & Responsible Finance Officer  
7<sup>th</sup> June 2017

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 08.05.17
5. Correspondence for Information:
  1. Internal Audit Report – For Information.
  2. Donation Requests to support St. Mary's Church
  3. Letter dated 16.05.17 from R C Bowley – FOI Request Parish Council EOM 23.01.17
  4. Letter dated 17.05.17 from R C Bowley – Parish Council Meetings 10<sup>th</sup> April & 8<sup>th</sup> May 2017
  5. Seafarers UK – Please fly the Red Ensign for Merchant Navy Day on 03.09.17
  6. Email from Richard Timney from Community First- Section 106 funding for Kempsey Parish Hall

7. Letter dated 16.05.17 from Mr Bowley – Parish Council Meeting 13.02.17  
**Note from Clerk** - Clarification of the approved minutes of 13.02.17 was requested in respect of the amendment to item 6.b. The only amendment to the proposal being the removal of the wording 'The Council thanks Mr Bowley for his interest in its affairs'. Please note Mr Bowley has already been informed of this.
6. Proposal to support the Diocesan bid for the free school at Broomhall
7.
  1. Neighbourhood Watch – Crime Information
  2. County Councillor's Report – *Cllr P Middlebrough*
  3. District Councillor's Reports – *Cllrs Harrison/Michael*
  4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
8. Finance
  1. To authorize payment of accounts as per schedule.
  2. Bank Reconciliation Statement Balance – For Information Only.
9. Committee Report Updates and Proposals
  1. Environment: *Cllr Smith*
    - a. Proposal to purchase 2 x Metal Guppy Bin outers plus fixing kits from Glasdon.
  2. Commons and Hams: *Cllr Waller*
  3. Recreation: *Cllr Fraser-Cann*
  4. Community Centres: *Cllr Michael*
    - a. Proposal to accept quotation for continuation driveway improvements at the front of the Community Centre.
  5. Planning: *Cllr Patrick*
  6. Finance & General Purposes: *Cllr Geens*
  7. The Infrastructure Committee: *Cllr Smith*
    - a. Proposal to accept Terms of Reference for The Infrastructure Committee
    - b. Proposal to retain PGA Management at the previous rate up to a maximum of £5K until such time the land at Pixham Ferry Lane becomes the property of the Parish Council.
    - c. Proposal that the Parish Council writes to MHDC Planning to insist that the Taylor Wimpey Planning application in Kempsey is not granted until after the Kempsey NDP is approved at referendum.
  8. Staffing Committee: *Cllr Geens*
  9. Chairman's Report: *Cllr Geens*
    - a. Update on Car Rally through Kempsey
10. Confirmation of appointment of members to committees, including the appointment of the chairman as indicated:-
  1. Recreation Committee - Cllr Frazer-Cann (Chair), Cllr Gerrard, Cllr Hanmer, Cllr Hodgkins & Cllr Pugh
  2. Environment Committee - Cllr Smith (Chair), Cllr Pugh, Cllr Frazer-Cann, Cllr Dodge & Cllr Blackwell
  3. Commons & Hams Committee - Cllr Waller (Chair), Cllr Pugh, Cllr Michael, Cllr Ferguson & Cllr Dodge
  4. Community Centres Committee - Cllr Michael (Chair), Cllr Waller, Cllr Hanmer, Cllr Gerrard & Cllr Dodge
  5. Planning Committee - Chair (TBC), Cllr Blackwell, Cllr Ferguson, Cllr Geens, Cllr Gerrard, Cllr Hanmer, Cllr Hodgkins & Cllr Smith
  6. Community Infrastructure Committee – Cllr Smith (Chair), Cllr Dodge, Cllr Ferguson, Cllr Geens, Cllr Frazer-Cann, Cllr Gerrard, Cllr Hanmer, Cllr Michael, Cllr Waller, Mr Biddle, The Infrastructure Project Manager, Representative from KSA plus other members as/when required to offer specific expertise.
  7. Finance & General Purposes Committee – The Chair of each committee plus the chairman and vice chair.
11. Proposal to formally dissolve the Community Infrastructure Sub Committee due to the formation of a new committee referred to as The Infrastructure Committee. (*Cllr Smith*)
12. Proposal to appoint members to the Staffing Committee
  - a. Clerks representative
  - b. Parish Council representatives x 2
13. Appointments to Outside Bodies: -
  1. Kempsey Sports Association – Chairman of Recreation Committee plus one Councillor
14. **Date of next meeting: Monday 10<sup>th</sup> July 2017 at 7.30pm at Kempsey Community Centre.**