



PARISH COUNCIL
Kempsey

Mrs S Baxter
Clerk and Financial Officer
Email: kempseyparishcouncil@gmail.com
Website: www.kempseyhub.co.uk
Tel: 01905 828183

Parish Office
Community Centre
Main Road
Kempsey
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 13th JUNE 2016 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
7th June 2016

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 9th May 2016
5. Correspondence for Information:
 1. Letter from Mr. Bowley dated 27th May 2016 - Community Youth Centre
 - a. Proposal to seek Council approval to liaise with MHDC regarding The Youth Centre. (*Cllr Geens*)
 2. Letter from Mrs Brook comments on proposed new recreation facilities
 3. Email from Ryan Hill – Adopt a BT Phone Box
 4. Internal Audit Report 2015-16 from Mrs Y Scriven
 5. Letter from David Wilson Homes – Residential Development Post Office Lane
 - a. Proposal not to take over the Public Open Space on the David Wilson Site – Post Office Lane (*Cllr Patrick*)

6.
 1. Neighbourhood Watch – Crime Alert Information
 2. County Councillor’s Report – Cllr R Sutton
 3. District Councillor’s Reports – Cllrs Harrison/Michael
 4. Neighbourhood Development Plan (NDP) Update (*Mr.M.Biddle/Cllr Smith*)

7. Committee Report Updates and Proposals
 1. Environment: Cllr Smith
 2. Commons and Hams: Cllr Waller
 3. Recreation: Cllr Fraser-Cann
 4. Community Centre:
 5. Planning: Cllr Patrick
 6. Finance & General Purposes: Cllr Geens
 7. Staffing Committee: Cllr Geens
 8. Chairman’s Report: Cllr Geens

8. Finance
 1. To authorize payment of accounts as per schedule
 2. To approve Bank Reconciliation Statement Balance to 19.05.16.
 3. Proposal to agree and *REVISE* Section 2. Accounting Statements of Annual Return 2015/16 (Following advice from Internal Auditor – to allow staff expenses and a cancelled cheque to be entered in the correct section.)

9. Motion to approve National Pay award 2016-18 negotiated by The National Joint Council and is recommended to all councils which use the local government national conditions of service as the terms and conditions of employment for their employees.
 - a. New pay scales for 2016-17, which should be implemented as soon as possible and back dated to 1st April this year.
 - b. Pay scales for 2017-18 to be implemented from 1st April 2017.

10. Discussion regarding adoption of disused phone box from BT to house a defibrillator (*Cllr Geens*)

11. Update from Youth Centre and Proposals
 1. Proposal to purchase 80 mugs for the Youth Centre (*Cllr Smith*)
 2. Proposal to purchase a First Aid Kit (*Cllr Geens*)

12. **Date of next meeting: Monday 11th July 2016 at 7.30pm at Kempsey Community Centre.**