



PARISH COUNCIL  
**Kempsey**

Mrs S Baxter  
Clerk and Financial Officer  
Email: kempseyparishcouncil@gmail.com  
Website: www.kempseyhub.co.uk  
Tel: 01905 828183

Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 14<sup>th</sup> MARCH 2016 AT 7.30 PM  
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S BAXTER*

Clerk & Responsible Finance Officer  
8<sup>th</sup> March 2016

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Extra Ordinary Parish Council Meeting of Tuesday 23<sup>rd</sup> February 2016
5. Correspondence for Information:
  1. Letter dated 26.02.16 from Mr. Bowley and response – Neighbourhood Development Plan
  2. Letter dated 26.02.16 from Mr. Freeman - Access track to Chandlers Cottage
  3. Letter dated 15.02.16 from Mr. Scurrall – Resurfacing of Elgar Drive - For Information Only

6. Reports from representatives: To receive an update:-
  1. Neighbourhood Watch – Crime Alert Information
  2. County Councillor’s Report – Cllr R Sutton
  3. District Councillor’s Reports – Cllrs Harrison/Michael
  4. Neighbourhood Development Plan (NDP) Update (*Mr.M.Biddle/Cllr Smith*)
  
7. Committee Report Updates and Proposals
  1. Environment: Cllr Smith
    - a. Proposal to renew Lengthsman Contract of Services for 2016/17
    - b. Proposal to accept quotation to carry out works at two locations on Main Road.
    - c. Proposal to place bollards in three locations near the shop, on the pavement (WCC to fund bollards)
  2. Commons and Hams: Cllr Waller
    - a. Proposal to appoint a contractor to carry out clearance works on Normoor Common (*Cllr Pugh*)
  3. Recreation: Cllr Frazer-Cann
  4. Community Centre: Cllr Bevan
  5. Planning: Cllr Patrick
  6. Finance & General Purposes: Cllr Geens
    - a. Update on revamping/renewing the Chain of Office (*Cllr Geens*)
    - b. To consider purchase and display of an illuminated Christmas tree in the Village for 2016 (*Cllr Geens*)
  7. Staffing Committee: Cllr Geens
  8. Chairman’s Report: Cllr Geens
  
8. Finance
  1. To authorize payment of accounts as per schedule
  2. Bank Reconciliation Statement Balance – For Information Only
  3. Proposal to carry forward any Committee recommendations of monies from 2015/16 to 2016/17 for ongoing projects. (Committee Chairman to specify project and to state value)
  
9. Queen’s Birthday Beacon Celebration – To arrange a Working Party to co-ordinate. (Cllr Geens)
  
10. To discuss date and arrangements for Annual Parish Meeting (have until 1<sup>st</sup> June) – (Cllr Geens)
  
11. Annual Newsletter – To discuss arrangements for compiling, printing and distribution. (*Cllr Geens*)
  
12. FLAG Money
  - a. To discuss purchasing a defibrillator to be housed at the Community Centre funded by FLAG and maintained by the Parish Council. (Cllr Geens)
  - b. Proposal to purchase a defibrillator (Cllr Geens)
  
13. Progress Update on the Community Youth Centre (*Cllr Geens*)
  1. Proposal to acquire Kempsey Community Youth Centre at a cost of £100
  2. Proposal to purchase contents of Kempsey Community Youth Centre at a value of £500
  3. Proposal to replace 2x emergency lights over exit door that failed immediately during test.
  4. Proposal to increase the hourly user rate for Youth Groups from £6.50 to £7.50 per hour.
  5. Proposal to increase the hourly user rate for Commercial Users (Including Dog Training) from £6.50 to £10.00 per hour.
  6. Proposal to charge the following hire costs for one – off events:-
    - a. Small room and kitchen £5.00 per hour
    - b. Large room plus kitchen £10.00 per hour
    - c. Both rooms (small plus Large) £15.00 per hour
  
14. Land registration: Proposal to instruct SME solicitors to proceed with registering land at Plovers Rise Playing Fields, The Community Centre, The Rocky (Public Open Space adjacent to the church in Squires Walk) and The Field Allotments adjacent to Kempsey Common
  
15. **Date of next meeting: Monday 11<sup>th</sup> April 2016 at 7.30pm at Kempsey Community Centre.**