



Mrs S Baxter  
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Parish Office  
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 13<sup>th</sup> MARCH 2017 AT 7.30 PM  
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

*S BAXTER*

Clerk & Responsible Finance Officer  
6<sup>th</sup> March 2017

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Vacancy for a Councillor to be filled by co-option (paper ballot)
3. Co-opted Councillor to be appointed to Committees (Environment & Commons & Hams)
4. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

6. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 13.02.17.
7. Correspondence for Information:
  1. Parish Council Response to R C Bowley letter dated 2<sup>nd</sup> & 5<sup>th</sup> February 2017.
  2. Letters from R C Bowley 05.02.17 & 20.02.17 and response
  3. Letter dated 20.02.17 from R C Bowley – FOI Request EOM 23.01.17 and response
  4. Copied Letter to MHDC dated 20.02.17 from RC Bowley – Planning Application No: 16/01396

8.
  1. Neighbourhood Watch – Crime Information
  2. County Councillor’s Report – *Cllr R Sutton*
  3. District Councillor’s Reports – *Cllrs Harrison/Michael*
  4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
    - a. Proposal we obtain legal advice to ensure the Letter of Intent from Taylor Wimpey provides the safeguard we require, to secure acquisition of the land on planning approval of the Taylor Wimpey Houses plus the Playing Field.
    - b. Proposal that if legal advice recommends some changes, we can proceed to make these changes accordingly without referral back to the Parish Council.
  
9. Finance
  1. To authorize payment of accounts as per schedule.
  2. Bank Reconciliation Statement Balance – For Information Only.
  3. Proposal to carry forward any Committee recommendations of monies from 2016/17 to 2017/18 for ongoing projects :- (*Committee Chairman to specify project and to state monetary value*).
    - a. Commons & Hams Committee
 

Proposal: To use unspent monies of up to £2800 from the Commons & Hams Budget on deepening the anti-trespass ditches on Stonehall Common.
    - b. Community Centre Committees
 

Proposal: To carry forward £1900 from the survey/maintenance budget for roof repairs i.e. coping stones and damaged roof tiles including hire of scaffolding
    - c. Finance & General Purposes Committee
      - i. Proposal to carry forward Legal Fees of £900
      - ii. Proposal to carry forward Chain of Office of £250
  
10. Committee Report Updates and Proposals
  1. Environment: *Cllr Smith*
    - a. Proposal to renew Lengthsman Contract of Services for 2017/18
    - b. Proposal to purchase extra litter bins with unspent committee budget funds from 2016/17
  2. Commons and Hams: *Cllr Waller*
  3. Recreation: *Cllr Fraser-Cann*
    - a. Proposal to replace the spinner play equipment
    - b. Proposal to carry out an electrical installation condition report on the Sports Pavilion.
    - c. Proposal to install the power supply for extractor fans to changing rooms in the Sports Pavilion.
    - d. Proposal to purchase and install signage for The Sports Pavilion
  4. Community Centres: *Cllr Michael*
    - a. Proposal to appoint a contractor to fit Fire Door seals at the Community Centre
  5. Planning: *Cllr Patrick*
  6. Finance & General Purposes: *Cllr Geens*
    - a. Proposal to amend the contract value in Financial Regulations from £30K to £25K (To comply with The Public Regulation 2015 which requires councils to advertise contracts of £25K and over on a Government website.)
  7. Staffing Committee: *Cllr Geens*
  8. Chairman’s Report: *Cllr Geens*
  
11. To discuss date and arrangements (Guest Speaker) for Annual Parish Meeting – (Cllr Geens)
  
12. Annual Newsletter – To discuss arrangements for compiling, printing and distribution. (Cllr Geens)
  
13. **Date of next meeting: Monday 10<sup>th</sup> April 2017 at 7.30pm at Kempsey Community Centre.**