



Mrs S Baxter
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 12th MARCH 2018 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
6th March 2018

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence.
2. Vacancies: To appoint two councillor vacancies by co-option (Paper ballot)
3. Co-opted Councillors to be appointed to Committees (Vacancies available 1x Planning & 1 x Environment Committee)
4. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

5. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

6. Minutes: To consider the adoption of the minutes of The Parish Council of 12th February 2018.
7. Correspondence for Information:
 1. Letter from Doorbars dated 15.02.18 – Vehicular Access across Kempsey Common – Caravan Park, Bestmans Lane
 2. Works to take place on Stonehall Common – Formal Complaint received from Mr D Eden 27.02.18
Email correspondence from Mr Eden 07.02.18 & 19.02.18
Response from Parish Council to Mr Eden 20.02.18 & 26.02.18
 3. Email dated 22.02.18 from Charlotte and David Underwood Re: Stonehall Common Clearing – Thank you
 4. Letter from Mrs G Brookes – Children's Play Area
 5. Complaint against the Chairman from Ms. Brook

8.
 1. Neighbourhood Watch – Crime Information
 2. County Councillor’s Report – *Cllr P Middlebrough*
 3. District Councillor’s Reports – *Cllrs Harrison/Michael*

9. Finance
 1. To authorize payment of accounts as per schedule.
 2. Bank Reconciliation Statement Balance – For Information Only.
 3. Capital Budget Statement – For Information Only
 4. Proposal to carry forward any Committee recommendations of monies from 2017/18 to 2018/19 for ongoing projects or maintenance:-
 - a. Commons & Hams Committee - £2000 (£1000 for Trees on Normoor, £500 Aerial Survey Ashmoor Common & Kempsey Common and £500 gate on Stonehall Common)
 - b. Commons & Hams Committee - £3000 for the tree surgery on Kerswell Green
 - c. F&GP Committee - £2500 Legal Fees
 - d. F& GP Committee - £3000 Registration of Land
 - e. F& GP Committee - £750 Chain of Office & Memorial Board
 - f. F& GP Committee - £2800 NDP Revision/Updates
 - g. F& GP Committee - £300 Defibrillator
 - h. PACT – £136.30
 - i. Recreation Committee - £700 Fencing maintenance
 - j. Recreation Committee - £300 Defibrillator
 - k. Environment Committee - £500 VAS Sign Maintenance
 - l. Community Centres Committee - £1900 Survey/Maintenance

10. Committee Report Updates and Proposals
 1. Environment : *Cllr Blackwell*
 - a. Proposal to purchase 4 white marker gates, to be installed by WCC, from 2017-18 year budget, at Kerswell Green as a Traffic Calming Measure.
 - b. Proposal to renew Lengthsman Contract of Services for 2018/19
 2. Recreation Committee: *Cllr Frazer-Cann*
 3. Commons and Hams: *Cllr Waller*
 - a. Proposal to purchase from the Land Registry boundary information and title deeds of properties bordering common land in the Parish as required to facilitate the investigation of possible cases of encroachment.
 - b. Proposal to approve a letter regarding the driveway to the Elms small holding, Stonehall Common.
 - c. Proposal to approve a letter regarding Parking Area, Stonehall Common
 - d. Proposal to approve a letter regarding the Bridleway from the Wadborough Road to Stonehall Common
 4. Community Centres: *Cllr Michael*
 - a. Proposal to pursue small claims action for non-payment of room hire at the Community Centre amounting to £154.00.
 - b. To discuss action to take to resolve the complaint against the Chairman from Ms. Brook
 5. Planning: *Cllr Hanmer*
 6. Finance & General Purposes: *Cllr Geens*
 - a. To discuss action to take to resolve formal complaint received from Mr D Eden Re: Work on Stonehall Common (Please refer to Complaints Procedure and Standing Order 32.a.)
 7. The Infrastructure Committee: *Cllr Geens*
 - a. Update from Taylor Wimpey
 - b. Proposal to support any requests/actions from Taylor Wimpey
 8. Staffing Committee: *Cllr Geens*
 9. Chairman’s Report: *Cllr Geens*

11. Annual Newsletter – To discuss arrangements for compiling, printing and distribution. (*Cllr Geens*)

12. **Date of next meeting: Monday 9th April 2018 at 7.30pm at Kempsey Community Centre.**