



PARISH COUNCIL
Kempsey

Mrs S Baxter
Clerk and Financial Officer
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Parish Office
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Dear Councillor

**YOU ARE DULY SUMMONED TO A MEETING OF KEMPSEY PARISH COUNCIL
TO BE HELD ON MONDAY 11th MARCH 2019 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Financial Officer
6th March 2019

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

4. Minutes: To consider the adoption of the minutes of the Parish Council Meeting of 11.02.19 and the EOM of 04.03.19

5. Correspondence for Information: **Under General Data Protection Regulations names of Identifiable subject/matter withheld.**
 1. MHDC – Free Property Marking Event – Thursday 25 April 2019 from 3-7pm at the Youth Centre
 2. Countryside Access Management Ltd – Public Path Diversion Order – Public FootpathNo.KP509
 3. Thank you from residents regarding problems with Severn Trent’s sewage system.

6. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement – For Information Only.
 3. Budget Monitoring Quarter 3 – For Information Only
 4. Capital Budget Statement – For Information Only
 5. Agreed Budget and Precept 2019/20 – For Information Only
 6. Ashmoor Common Expenditure – For Information Only

7.
 1. Neighbourhood Watch – Crime Alert Information
 2. County Councillor’s Report – Cllr Middlebrough
 3. District Councillor’s Reports – Cllrs Harrison/Michael
 4. Parish Path Warden Update – Ms Lesley Cox

8. Committee Report Updates and Proposals
 1. Environment/Recreation: Cllr Frazer-Cann
 - a. Proposal to renew Lengthsman Contract of Services for 2019/20
 2. Commons and Hams: Cllr Waller
 - a. Proposal to suspend standing orders on this occasion due to exceptional circumstances (work on PFL project and the Clerks extended absence from the Parish Office) to carry forward £16,416.00 of unspent money in the C & Hams budget from 2018/19 to 2019/20 financial year.
 3. Community Centres: Cllr Michael
 - a. Proposal for Scouts to display signage (size: 1200 x 800) under the existing Youth Centre (subject to obtaining amended artwork and details of materials to be used)
 - b. Update on the planning situation with Magic Moments Day Nursery who wish to install a temporary classroom at the Community Centre.
 4. Planning: Cllr Ferguson
 5. Finance & General Purposes: Cllr Geens
 6. Staffing Committee: Cllr Geens
 - a. Proposal to agree the new pay scales for 2019-2020 agreed The National Joint Council for Local Government Services (NJC) to be implemented from 1 April 2019.
 7. Infrastructure Committee: Cllr Geens
 - a. Proposal to authorise the expenditure of £895 plus vat to place a tender on the UK Government’s portal - Contract Finder, to facilitate the appointment of a project manager. (Cllr Thompson).
 - b. Proposal to sign off the Section 106 agreement ref 16/01396/FUL
 - c. Proposal to sign the Land Transfer Documents (TP1) for Community Land at Pixham Ferry Lane
 - d. Proposal for the Clerk in conjunction with the Infrastructure Committee to approve any minor modifications to either the S106 or TP1 agreements.
 - e. Proposal to write to HMRC to clarify Stamp Duty Land Tax liability. (Cllr Waller)
 8. Chairman’s Report: Cllr Geens

9. Annual Newsletter – To discuss arrangements for compiling, printing and distribution. (Cllr Geens)

10. Date of Annual Parish Meeting – Monday 20th May 2019 at 7.30pm at the Community Centre
To invite Police & Crime Commissioner John Campion along as a Guest Speaker.

Date of Next Meeting: Monday 8th April 2019 at 7.30pm at Kempsey Community Centre.