



PARISH COUNCIL
Kempsey

Mrs S Baxter
Clerk and Financial Officer
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Parish Office
Community Centre
Main Road
Kempsey
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING
TO BE HELD ON MONDAY 13th MAY 2019 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER
Clerk & Responsible Finance Officer
8TH May 2019

AGENDA

1. Election of Chairman (and signing Declaration of Acceptance of Office)
As stated in standing orders to be held by paper ballot
2. To appoint casual vacancies by co-option
3. Election of Vice – Chairman (and signing Declaration of Acceptance of Office)
As stated in standing orders to be held by paper ballot
4. Apologies: To receive apologies for absence and approve reason for absence
5. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

6. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

7. Minutes: To consider the adoption of the minutes of The EOM of 01.05.19
8. Correspondence for Information: - **Under General Data Protection Regulations names of Identifiable subject/matter withheld.**
 1. Request from Lengthsman 10.04.19 - To increase hourly rate
 2. Request from Scope 23.04.19 – Donate old clothes to help support and raise funds for Scope.
 3. Training Bulletin – Spring Training with CALC.
 4. Letter from WCC 07.05.19 S278 works on Main Road, Kempsey
 5. WCC 07.05.19 Update on Broomhall Way Footbridge Planning Application
 6. WCC 07.05.19 Road Closures on A4440 Crookbarrow Way Footbridge and Upper Battenhall Farm Accommodation Bridge
9.
 1. Neighbourhood Watch – Crime Alert Information
 2. County Councillor’s Report – Cllr Middlebrough
 3. District Councillor’s Reports – Cllrs Harrison/Michael
 4. Parish Path Warden Update – Ms. Lesley Cox
10. Finance
 1. To authorize payment of accounts as per schedule
 2. To approve Bank Reconciliation Statement Balance to 31.03.19.
 3. Budget Monitoring to 31.03.19 – For Information Only
11. Policies and Procedures: -
 1. To review and update Member Officer Protocol Policy
12. Proposal to accept dates/time and location of full Council Meetings for 2019/20.
Please note Parish Council meetings take place on the second Monday of each month at 7.30pm at the Community Centre.
13. Committee Report Updates and Proposals
Please note it is anticipated appointments to committees will take place in June
 1. Environment/Recreation:
 2. Commons and Hams:
 - a. Proposal to rent cattle from J. Letherbarrow to graze Ashmoor Common (*Cllr Waller*)
 3. Community Centres
 4. Planning:
 - a. To comment on the following: - (*Cllr Ferguson*)
Planning Application 19/00434/FUL
Location: Magic moments Day Nursery, Community Centre, Kempsey, WR5 3LQ
Proposal: Nursery Building
 5. Finance & General Purposes:
 6. Staffing Committee:
 - a. Proposal to employ an HR Consultant (*Cllr Waller*)
 7. Infrastructure Committee:
 8. Chairman’s Report:
14. Proposal to support the Vicar’s Application for Youth Project Funding (*Cllr Geens*)
15. **Date of next meeting: Monday 10th June 2019 at 7.30pm at Kempsey Community Centre.**

**Please note the Annual Parish Meeting will be held on
Monday 20th May 2019 at the Community Centre at 7.30pm
All Welcome**