



Mrs S Baxter
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Parish Office
Community Centre
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 11th SEPTEMBER 2017 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
5th September 2017

AGENDA

1. Six Month Rule: To formally approve the absence of Cllr Patrick and the reason for it.
2. Apologies: To receive apologies for absence and approve reason for absence.
3. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

4. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:
raise new issues, request an update on a previously raised matter or offer new information on an existing issue.
Members of the public may not take part in the Parish Council meeting itself.
This period is not part of the formal meeting; brief notes will be appended to the minutes.

5. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 14.08.17
6. Correspondence for Information:
 1. Cambridge & Counties Bank – Maturity Notice Letter
 2. Letter dated 29.08.17 from R C Bowley – Parish Council Meeting 13.02.17
7.
 1. Neighbourhood Watch – Crime Information
 2. County Councillor's Report – *Cllr P Middlebrough*
 3. District Councillor's Reports – *Cllrs Harrison/Michael*
 4. Neighbourhood Development Plan (NDP) Update (*Cllr Smith*)
 - a. Proposal for the Parish Council to encourage voter registration and voting in the forthcoming Neighbourhood Plan Referendum. (*Cllr Waller*)

8. Finance
 1. To authorize payment of accounts as per schedule.
 2. Bank Reconciliation Statement Balance – For Information Only.
 3. Please note 1 Year Fixed Rate Bond held with Cambridge & Counties Bank matured on 30.08.17.
 - a. Proposal to reinvest money held in this account in a 1 Year Fixed Rate Business Bond paying 1.30% Gross/AER or in a 3 Year Fixed Rate Bond paying 1.70% Gross.
9. Committee Report Updates and Proposals
 1. Environment: *Cllr Smith*
 2. Commons and Hams: *Cllr Waller*
 3. Recreation: *Cllr Frazer-Cann*
 4. Community Centres: *Cllr Michael*
 - a. Proposal to appoint a qualified electrician to refit 5 heaters at the Youth Centre, following decorating.
 - b. Proposal to purchase 6 new fire safety guards and install them (plus one existing), to place over heaters at the Youth Centre.
 - c. Proposal to apply for Ward Budget 2018/19 to cover costs of purchasing and installing one new heater for the Youth Centre.
 - d. Proposal to purchase and have installed a smoke detector for the passageway at the Youth Centre, linking into the existing system.
 5. Planning: *Cllr Gerrard*
 6. Finance & General Purposes: *Cllr Geens*
 7. The Infrastructure Committee: *Cllr Smith*
 8. Staffing Committee: *Cllr Geens*
 9. Chairman's Report: *Cllr Geens*
10. **Date of next meeting: Monday 9th October 2017 at 7.30pm at Kempsey Community Centre.**