



PARISH COUNCIL
Kempsey

Mrs S Baxter
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Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 10th SEPTEMBER 2018 AT 7.30 PM
AT THE COMMUNITY CENTRE**

where the business set out in the agenda below will be transacted.

S BAXTER

Clerk & Responsible Finance Officer
4TH September 2018

AGENDA

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

Under General Data Protection Regulations please note your consent is requested for your name and address to be recorded/noted in the Public Question Time notes/comments.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of 13.08.18

5. Correspondence for Information: - Under General Data Protection Regulations names of identifiable nature withheld.
 1. ICO Decision Notice 14th August 2018
 2. Cambridge & Counties Bank 28th August 2018 – Maturity Notice Letter
6. Finance
 1. To authorize payment of accounts as per schedule
 2. Monthly Bank Reconciliation Statement – For Information Only.
 3. Capital Budget – For Information Only
 4. Conclusion of Audit 2017/18 – For Information Only
7.
 1. Neighbourhood Watch – Crime Alert Information
 2. County Councillor’s Report – Cllr Middlebrough
 3. District Councillor’s Reports – Cllrs Harrison/Michael
 4. Parish Path Warden Update – Ms Lesley Cox
8. Committee Report Updates and Proposals
 1. Environment/Recreation: Cllr Frazer-Cann
 - a. Proposal to authorise supply and installation of grass tiles safety matting omitted in error from the Woodland Play Tower quotation authorised in August 2018.
 2. Commons and Hams: Cllr Waller
 - a. Proposal to award the contract for cutting brambles on Ashmoor Common to be decided by The Commons & Hams Committee in conjunction with the Clerk using only funds previously provided by Natural England.
 - b. Proposal to sell the cattle using either a livestock agent or McCartney's cattle auctions.
 3. Community Centre: Cllr Michael
 - a. Proposal to purchase materials for self-application to reduce echo noise in the hall of the Youth Centre up to the value of £2K.
 4. Planning: Cllr Ferguson
 5. Finance & General Purposes: Cllr Geens
 - a. Proposal to reinvest monies held with Cambridge & Counties Bank due to account maturing on 13.08.18 and interest reverting to 0.50% Gross/AER variable unless action taken.
 6. Staffing Committee: Cllr Geens
 - a. Proposals to close the Parish Office for the duration of the Clerks absence.
 - b. Proposal to place a notice on the noticeboards, website and Parish Magazine advising parishioners of the Parish Office closure.
 - c. Proposal for The Chairman to collect the post, respond to answer machine messages and monitor/distribute/respond to emails.
 - d. Proposal to engage services of Mrs Emerick in the evenings/weekend, to work on the monthly invoices, hire bookings, payroll and accounts.
 - e. Proposal to engage a qualified Clerk to take the minutes at full Parish Council meetings.
 - f. Proposal to ask CALC if a Clerk is available to minute Committee Meetings. If not, to appoint a Committee Member to complete these.
 7. Infrastructure Committee: Cllr Geens
 8. Chairman’s Report: Cllr Geens
 - a. Update on Battles Over Event – 11th November 2018
 - b. Update on BMX Bike Park
9. **Date of next meeting: Monday 8th October 2018 at 7.30pm at Kempsey Community Centre.**