

# **KEMPSEY PARISH COUNCIL**

Mrs S Baxter  
Clerk and Financial Officer

Parish Office  
Community Centre  
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Kempsey  
Worcester WR5 3LQ  
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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 8<sup>th</sup> DECEMBER 2014 AT 7.30 PM IN THE COMMUNITY CENTRE  
where the business set out in the agenda below will be transacted.**

Sharon Baxter  
Clerk  
Tel: 01905 828183  
2<sup>nd</sup> December 2014

## **AGENDA**

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

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The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council meeting of Monday 10<sup>th</sup> November 2014.
5. Correspondence for Information:
  - Letter from Halls Commercial – Fire Insurance Figures- Community Centre and Sports Pavilion
  - Letter from Dr. S Hedge – Taylor Wimpey – Land off Napleton Lane

6. Reports from representatives: To receive an update
  1. Neighbourhood Watch - Crime Alert Information.
  2. County Councillor
  3. District Councillor
  4. Neighbourhood Development Plan Update (*Mr. Mike Biddle*)
  
7. Proposal to approve the draft NDP document from Kirkwells and determine the next steps to be taken. (*Cllr Smith*)
  
8. Report Update including Proposals from Committees:
  1. Recreation Committee: Cllr Campbell
  2. Commons & Hams Committee: Cllr Bowley
  3. Community Centre: Cllr Geens
    - a. Proposal to accept quotation to proceed with plaster repairs in nursery toilet (Cllr Bevan)
  4. Environment Committee: Cllr Stevens
  5. Planning Committee: Cllr Patrick
  6. F & GP Committee: Cllr Michael
  7. Staffing Committee; Cllr Michael
  
9. Chairman's Report
  
10. Finance:
  1. To authorize payments to be made as per schedule of payments list distributed.
  2. Bank Reconciliation Statement Balance – For Information
  3. Proposal to approve the budget and request precept for 2015/16
  
11. Planning:
 

Planning Application No: 14/01577/HOU  
 Proposal: Conservatory to the side elevation  
 Location: Windmill Hill House, Main Road, Kempsey, WR5 3LW

Planning Application No: 14/01548/HOU  
 Proposal: Erection of an enlarged replacement porch to front elevation.  
 Location: 1 The Oaks, Kempsey, Worcestershire, WR5 3PN

**For Information**  
 Planning Application No: 14/01420/HOU  
 Proposal: Extension to side and rear  
 Location: 3 The Oaks, Kempsey, WR5 3PN  
 Approval of Planning Permission

Planning Application No: 14/01415/HOU  
 Proposal: Erection of new conservatory  
 Location: 2 Squires Walk, Kempsey, WR5 3JB  
 Approval of Planning Permission

Planning Application No: 14/01292/CLE  
 Proposal: Certificate of Lawfulness for use part of building number 2 for B1 purposes  
 Location: Land at (Os85914848), Bestmans Lane, Kempsey, Worcestershire  
 Refusal of Certificate of Lawfulness of Existing Use or Development

Appeal Notification  
 Proposal: Proposed erection of five dwelling houses and altered vehicular access  
 Location: Little Acre, Bath Road, Broomhall, WR5 3HS  
 Representations must be received by The Planning Inspectorate by 01/01/2015.
  
12. Motion to accept the amendments to the revised Document Retention Policy which now states the documents will be kept for a maximum of 5 years from their determination date.
  
13. Proposal to dispose of and transfer the ownership of the flag pole to the Parish Hall and record on Asset Register

14. Motion to accept revised Asset Register

15. Motion to accept the Draft Emergency Plan - Cllr Michael

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from agenda items 16. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

16. Motion to approve the Clerical Assistant's Contract of Employment

**17. Date of Next Meeting: 12<sup>th</sup> January 2015 at Kempsey Community Centre at 7.30pm**







