

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

Parish Office
Community Centre
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Kempsey
Worcester WR5 3LQ
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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 9th FEBRUARY 2015 AT 7.30 PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

Sharon Baxter
Clerk
Tel: 01905 828183
3rd February 2015

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council meeting of Monday 12th January 2015.
5. Correspondence for Information:
 1. Letter from Mr. Morris regarding flag pole at Parish Hall
 2. Complaint from Mr. May mold/damp on the nursery wall
 3. Thank you from Camera Club – New projection screen
 4. Correspondence from Natural England – Requirement to submit an annual claim for Environmental Stewardship Agreement from 2015 onwards.
 5. Letter from Natural England – Introduction as scheme/SSSI adviser Cindy Hobkirk
 6. Letter from Harriett Baldwin MP – reply from Brandon Lewis MP, Minister for Housing and Planning.

6. Reports from representatives: To receive an update
 1. Neighbourhood Watch - Crime Alert Information.
 2. County Councillor
 3. District Councillor
 4. Neighbourhood Development Plan Update (*Mr. Mike Biddle*)
7. Report Update including Proposals from Committees:
 1. Recreation Committee: Cllr Campbell
 1. To approve quote for installation of 3 pieces of gym equipment at Plovers Rise playing field
 2. To approve installation of an Automated External Defibrillator at Plovers Rise playing field
 2. Commons & Hams Committee: Cllr Bowley
 1. Vehicular access across Parish commons
 2. Exercising of Croome Hunt hounds on Kempsey Common
 3. Approval to Purchase cattle for Ashmoor Common
 3. Community Centre: Cllr Geens
 4. Environment Committee: Cllr Stevens
 5. Planning Committee: Cllr Patrick
 6. F & GP Committee: Cllr Michael
 1. Progress of review of Standing Orders, Financial Regulations and current official Council approved procedures and protocols. (Cllr Bowley)
 7. Staffing Committee; Cllr Michael
8. Chairman's Report
9. Finance:
 1. To authorize payments to be made as per schedule of payments list distributed.
 2. Bank Reconciliation Statement Balance – For Information
 3. Revision to precept and budget for 2015/16 – For Information
 4. List of authorized non-emergency expenditure to value of £100 – For Information Only
 5. List of paper and ink expenditure – For Information Only

10. Planning: **Cllrs are reminded to view the MHDC website:-**

Appeal Notification

Proposal: Change of use to form three residential dwellings
 Location: Farmers Arms, Bestmans Lane, Kempsey, WR5 3QA
 Planning Inspectorate Ref: APP/J1860/W/14/3001751
 Representations to be received by 24/02/2015

Planning Application No: 15/00075/FUL

Proposal: detailed application for residential development of No.4 dwellings, with associated new access (off 5 Florence Close), amenity space and car parking
 Location: Land rear of 5 Florence Close, Kempsey, WR5 3NE

Planning Application No: 14/00709/OUT

Proposal: Outline application for the erection of up to 31 dwellings, public open space, drainage attenuation and new access with all matters except for access reserved.
 Location: Land at Kings Hill, Kempsey

Planning Application No: 14/01225/FUL

Proposal: Application for the construction of 15 bungalows
 Location: Land at The Firs, Old Road North

Planning Application No: 14/01471/FUL

Proposal: Two storey side extension
 Location: 8 Rookery Road, Kempsey, WR5 3JP

Planning Application No: 15/00058/HOU

Proposal: Erection of extensions
 Location: 2 Plovers Rise, Kempsey, WR5 3SA

11. To consider arrangements for Annual Parish Meeting - Date, time, venue and Guest speaker.
12. Motion to accept the Draft Emergency Plan - Cllr Michael
13. Motion to include PACT on Parish Council Insurance Policy - (Cllr Michael)
14. Registration of Community Centre and Plovers Rise Playing Fields

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from agenda items 15 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

15. Motion to amend and approve bullet point 15 of the Job Description for the Clerical Assistant's Contract of Employment - to finalise the contract of employment for signature.

16. Date of Next Meeting: 9th March 2015 at Kempsey Community Centre at 7.30pm

