

KEMPSEY PARISH COUNCIL

Mrs S Baxter
Clerk and Financial Officer

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF
KEMPSEY PARISH COUNCIL TO BE HELD ON
MONDAY 13th OCTOBER 2014 AT 7.30 PM IN THE COMMUNITY CENTRE
where the business set out in the agenda below will be transacted.**

Sharon Baxter
Clerk
Tel: 01905 828183
7TH October 2014

AGENDA

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
 1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council meeting of 8th September 2014.
5. Correspondence for Information:
 1. Freedom of Information Act request – Letter from Mr. W Halford dated 19.09.14 (Please note this has been referred to Commons & Hams Committee)
 2. South Worcestershire Development Plan – Consultation on proposed modifications to the submitted South Worcestershire Development Plan 2006-2030.
 3. Worcestershire Parkway Regional Interchange – Public Engagement Exercise – Information available to view in the Parish Office.

6. Reports from representatives: To receive an update
 1. Neighbourhood Watch - Crime Alert Information.
 2. County Councillor
 3. District Councillor
 4. Neighbourhood Development Plan Update (*Mr. Mike Biddle*)

7. Report Update including Proposals from Committees:
 1. Recreation Committee: Cllr Campbell
 2. Commons & Hams Committee: Cllr Bowley
 - a. Motion to seek approval from the full council to sell the cattle on Ashmoor Common at the first available store cattle sale in November 2014 at Worcester market (*Cllr Bannister*)
 - b. Motion to approve an extra day's work on Kempsey Common by Roger Martin to complete the topping of bramble/thistle/treated gorse areas etc. at a cost of £160.
 3. Community Centre: Cllr Geens
 - a. Motion to approve a contractor to upgrade/replace the fire safety system.
 - b. Proposal to purchase an electric sump pump, extension lead and flexible hose for the cellar.
 - c. Proposal to purchase signage for above the canopy to The Community Centre together with some new car park signage.
 4. Environment Committee: Cllr Stevens
 5. Planning Committee: Cllr Patrick
 - a. Motion to consider extending the retention period for planning documents from a 3 to 5 year period.
 6. F & GP Committee: Cllr Michael
 - a. A Reminder to all Committees to devise budget proposals for 2015/16 in preparation for the F&GP Committee meeting due to take place on Monday 17th November at 7.30pm
 7. Staffing Committee: Cllr Michael

8. Chairman's Report

9. Finance:
 1. To authorize payments to be made as per schedule of payments list distributed.
 2. Bank Reconciliation Statement Balance – For Information
 3. Quarterly budget information – For Information.

10. Motion to formally remove any Parish Council nominations from the Parochial Church Council Charities. (*Cllr Bowley*)

11. Motion to consider offer from West Mercia Police to conduct regular 'surgeries' in the Parish at which parishioners can consult them on any matters of interest or concern. (*Cllr Bowley*)

12. Update on Draft Emergency Plan - Cllr Michael

13. Update on the Youth Centre - Cllr Michael

Under The Public Bodies (Admission to Meeting(s)) Act 1960 to consider excluding the public and press from agenda items 14.&15. as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

14. Motion to seek approval to employ a Clerical Assistant following interview process and determine salary and conditions.

15. Motion to consider an application for Discretionary Rural Rate Relief

- 16. Date of Next Meeting: 10th November 2014 at Kempsey Community Centre at 7.30pm**