

# **KEMPSEY PARISH COUNCIL**

Mrs S Baxter  
Clerk and Financial Officer

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Dear Councillor

**YOU ARE DULY SUMMONED TO ATTEND THE NEXT MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 8<sup>th</sup> SEPTEMBER 2014 AT 7.30 PM IN THE COMMUNITY CENTRE  
where the business set out in the agenda below will be transacted.**

Sharon Baxter  
Clerk  
Tel: 01905 828183  
2<sup>nd</sup> September 2014

## **AGENDA**

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

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### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council meeting of 11<sup>th</sup> August 2014 and the Extra Ordinary Meeting of 20<sup>th</sup> August 2014
5. Correspondence for Information:
  1. Parish & Town Conference to be held in the Council Chamber on Wednesday 29<sup>th</sup> October 2014 at 6.30pm (Market Place will be outside the Council Chamber from 5.30pm)
  2. WCC Post Office Lane/Footpath – Requires further investigation
6. Reports from representatives: To receive an update
  1. Neighbourhood Watch - Crime Alert Information.
  2. County Councillor
  3. District Councillor
  4. Neighbourhood Development Plan Update (*Mr. Mike Biddle*)

7. Report Update including Proposals from Committees:
  1. Recreation Committee: Cllr Campbell
  2. Commons & Hams Committee: Cllr Bowley
    - a) To authorise topping of Kempsey Common in respect of thistle and bramble removal and further action to reduce the gorse.
  3. Community Centre: Cllr Geens
  4. Environment Committee: Cllr Stevens
    1. Update on The Rocky to include the damaged footpath, planned tree works, fencing around the fish pass and signage.
    2. Discussions about employing the services of an assistant Lengthsman.
    3. Discussions regarding participating in the Parish Footpath Warden Scheme.
    4. Motion to seek quotations and complete works up to £1000 in value to address required tree works in the Rocky, as recommended by Environment Committee (See Additional Information).
  5. Planning Committee: Cllr Patrick
  6. F & GP Committee: Cllr Michael
  7. Staffing Committee: Cllr Michael
8. Chairman's Report
9. Finance:
  1. To authorize payments to be made as per schedule of payments list distributed.
  2. Bank Reconciliation Statement Balance – For Information
10. To consider the appointment of a pension advisor to ensure it is properly informed and advised in respect of the new pension arrangements for new employees. *(Cllr Bowley)*
11. To appoint a Working Party/Parties to revise/update Council policies and procedures to include Standing Orders, Financial Regulations, Grievance Procedure and Publication Scheme. *(Cllr Bowley)*
12. To comment on the following planning application:-  
*Councillors are reminded to view the MHDC planning website*  
Planning Application No: 14/00948/FUL  
Proposal: Change of use from agricultural to extension of existing Burial Ground.  
Location: St Marys Church, Church Street, Kempsey, Worcestershire
13. Youth Centre Update: Cllr Michael
14. Update on Draft Emergency Plan: Cllr Michael
15. **Date of Next Meeting: 13<sup>th</sup> September 2014 at Kempsey Community Centre at 7.30pm**





