



PARISH COUNCIL  
**Kempsey**

Mrs S Baxter  
Clerk and Financial Officer  
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Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

Dear Councillor

**YOU ARE DULY SUMMONED TO A PARISH COUNCIL MEETING OF  
KEMPSEY PARISH COUNCIL TO BE HELD ON  
MONDAY 14<sup>th</sup> SEPTEMBER 2015 AT 7.30 PM IN THE COMMUNITY CENTRE**  
where the business set out in the agenda below will be transacted.

*S BAXTER*

Clerk & Responsible Finance Officer  
Tel: 01905 828183  
8<sup>th</sup> September 2015

## **AGENDA**

1. Apologies: To receive apologies for absence and approve reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

3. To Consider Written Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011) – written requests to be submitted to the clerk prior to the meeting.

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The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

4. Minutes: To consider the adoption of the minutes of The Parish Council Meeting of Monday 10<sup>th</sup> August 2015
5. Correspondence for Information:
  1. Freedom of Information Request 13.07.15 from Mr.R.C. Bowley – letter dated 10.08.15
  2. Complaint Freedom of Information Requests – letter dated 17<sup>th</sup> August 2015 – from Mr. R C Bowley
  3. Freedom of Information Act – Staff Committee Minutes – letter dated 17<sup>th</sup> August 2015 from Mr. R C Bowley
  4. FOI Request – Your letter 17<sup>th</sup> August 2015 - Letter dated 17<sup>th</sup> August 2015 from Mr. R C Bowley
  5. Letter from Mr. Bowley dated 25/8/15 re: Your letter 17<sup>th</sup> August 2015 responding to mine 24<sup>th</sup> July 2015
  6. Letter from Mr. Scurrall – Tree at Playing Field
  7. Resignation Letter from Mr. Roy Clarke – Parish Lengthsman

6. Reports from representatives: To receive an update:-
  1. Neighbourhood Watch - Crime Alerts Information
  2. County Councillor's Report – Cllr R Sutton
  3. District Councillor's Reports – Cllrs Harrison/Michael
  4. Neighbourhood Development Plan (NDP) Update (*Mr. M Biddle*)
  
7. Committee Report Updates and Proposals
  1. Environment: Cllr Smith
    - a. Update on Part Time Assistant Lengthsman Vacancy – next stage interview process
    - b. Proposal to advertise for a replacement for our current Lengthsman following his resignation.
  2. Commons and Hams: Cllr Waller
    - a. Cattle, Ashmoor Common, Mr C Gove contract.
    - b. Emergency access notices for Commons; recommendation to PC to accept quotes for production and fixing
    - c. Horses on Kempsey Common - update
    - d. Teal Turf Insurance Claim - motion to apply to the County Court Money Claims Centre for recovery of monies from Teal Turf
  3. Recreation: Cllr Frazer-Cann
    - a. Proposal to accept a quotation to supply and install football ball stop fencing (and apply for any available funding from MHDC)
    - b. Proposal to seek permission from The Parish Council for an overhanging tree in Elgar Drive to be trimmed by a professional tree surgeon – Please refer to request in Correspondence item 5.6
  4. Community Centre: Cllr Bevan
  5. Planning: Cllr Patrick
  6. Finance & General Purposes: Cllr Geens
    - a. Proposal to change standing orders (*A Smith*)
      - Meetings
      - Committees
      - Freedom of Information Act 2000
    - b. Proposal to adopt a policy- Management of unreasonable complaint behavior (*A Smith*)
    - c. Proposal to appoint a solicitor to action land registration for 4 plots of land identified (*T Geens*)

For Information Only

  - d. Financial Services Compensation Scheme, Investments and Reserves limit has been reduced from £85K to £75K
  - e. Completion of External Audit Report 2014/15
  7. Staffing Committee: Cllr Geens
  8. Chairman's Report
  
8. Finance
  1. To authorize payment of accounts as per schedule
  2. Bank Reconciliation Statement Balance – For Information Only
  
9. Motion to follow the Government's Transparency Code for Parish Councils in relation to the publication of draft minutes of Council and Committee meetings (*C Waller*)
  
10. Clarification to Appointment to Outside Bodies (*Cllr Geens*)
  
11. Update on the Youth Centre (*Cllr Geens*)
  
12. **Date of next meeting: Monday 12<sup>th</sup> October 2015 at 7.30pm at Kempsey Community Centre.**