

# KEMPSEY PARISH COUNCIL

Mrs S Baxter  
Clerk and Financial Officer

Parish Office  
Community Centre  
Main Road  
Kempsey  
Worcester WR5 3LQ

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Dear Councillor

**You are duly summoned to attend the next meeting of The Commons & Hams Committee of Kempsey Parish Council to be held on Thursday 30<sup>th</sup> October 2014  
At 7.30pm at the Community Centre in the Parish Office  
where the business set out in the agenda below will be transacted.**

S BAXTER  
Clerk & Responsible Finance Officer  
Tel: 01905 828183  
23<sup>rd</sup> October 2014

## AGENDA

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
  1. Register of Interests: Councilors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

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### **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on the agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. Minutes: To consider the adoption of the minutes of Commons & Hams Committee of 05.08.14
4. Finance:-

To agree a preliminary Commons & Hams Committee Budget for financial year FY2015/16 to include a 3 year budget forecast projection.  
Note: Could all Commons & Hams coordinators prepare recommendations for respective expenditure
5. Review and update the sections of the asset register which relate to the Commons & Hams Committee.
6. Update on the bye-law signs
7. Update on the frequency asked question booklet
8. Long Term Planning for all commons
9. Any Other Business