



PARISH COUNCIL  
**Kempsey**

Mrs S Baxter  
Clerk and Financial Officer

Parish Office  
Community Centre  
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Kempsey  
Worcester WR5 3LQ  
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Dear Councillor

**You are duly summoned to attend the meeting of The Commons & Hams Committee to be held on Tuesday 3<sup>rd</sup> November 2015 at 4.00 pm at the Community Centre where the business set out in the agenda below will be transacted.**

S BAXTER  
Clerk & Responsible Finance Officer  
Tel: 01905 828183  
26<sup>th</sup> October 2015

## **AGENDA**

1. Apologies: To receive apologies and to approve the reason for absence
2. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

**The meeting will be adjourned for Public Question Time**

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The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to: raise new issues, request an update on a previously raised matter or offer new information on an existing issue.

Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes.

3. Minutes: To consider the adoption of the minutes of Commons & Hams Committee of 16.10.15
4. Finance:- To agree a preliminary Budget for financial year 2016/17
5. Any Other Business