



Mrs S Baxter  
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Parish Office  
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Dear Councillor

**YOU ARE DULY SUMMONED TO A COMMUNITY CENTRES COMMITTEE  
MEETING OF KEMPSEY PARISH COUNCIL TO BE HELD ON  
TUESDAY 6<sup>TH</sup> JUNE 2017 AT 8.00PM TO CONCLUDE NO LATER THAN 8.45PM  
AT THE COMMUNITY CENTRE**

Where the business set out in the agenda below will be transacted.

*S BAXTER*  
Clerk & Responsible Finance Officer  
Tel: 01905 828183  
1<sup>ST</sup> June 2017

## **AGENDA**

1. To Appoint Committee Chairman
2. Apologies: To receive apologies for absence and approve reason for absence
3. Declarations of Interest
  1. Register of Interests: Councillors are reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant item/s unless a Dispensation has been granted.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for Public Question Time

The length of time any person can speak during Public Question Time shall be restricted to 5 minutes or longer at the discretion of the Chairman. Points raised by a parishioner should be concise and to:

raise new issues, request an update on a previously raised matter or offer new information on an existing issue. Members of the public may not take part in the Parish Council meeting itself.

This period is not part of the formal meeting; brief notes will be appended to the minutes. .

4. Minutes: To consider the adoption of the minutes of 29.03.17  
Matters arising from these minutes.
5. Update on improvements to the Youth Centre 2017/18 – decorating, lighting, additional car park
6. To discuss report of Fire Risk Assessment for the Youth Centre 2017
7. To discuss budgeted projects/improvements for 2017/18
8. To discuss driveway improvements at the front of the Community Centre.
9. Any Other Business