

**MINUTES OF THE MEETING OF KEMPSEY PARISH COUNCIL HELD ON  
MONDAY, 9<sup>th</sup> AUGUST, 2010 AT 7.30 p.m. AT KEMPSEY COMMUNITY  
CENTRE**

Present:- Mr. T. Ward, in the Chair

Ms M. Baker; Mrs. K. Biddle; Mr. K. Blackwell; Mrs. C. Campbell;  
Mrs. P. Gerrard; Mrs. A. Hart; Mr. D. Harrison; Mrs. J. Jones; Mr. M. Legg;  
Mrs. H. Willcox and Mr. J. Michael.

Also present:- Mr. R. Bullock, County Councillor; Mr. M. Biddle and Mrs. M. Walters,  
District Councillors and WPC Ransome-Williams. Apologies for absence were received  
from Mr. N. Brookes.

**6908 DECLARATION OF INTERESTS**

As someone holding registered grazing rights in respect of all commonable areas other than Kerswell Green Common, Mr. Harrison declared a personal interest in respect of the Commons and Hams Committee Report at Agenda Item 12. Mr. Harrison also declared a personal interest in respect of the items of correspondence shown at Agenda Item 9 relating to the proposed new play equipment at The Limes as he had received letters about this matter and lived in an adjoining road.

**6909 OPEN FORUM**

It was proposed by Mrs. Jones, seconded by Mrs. Hart and resolved that Standing Orders be suspended for the Open Forum. Notes from this part of the meeting are annexed to the Signed Minutes. At the end of the Open Forum the Chairman re-imposed Standing Orders.

**6910 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the previous meeting of the Parish Council held on Monday, 12th July, 2010 had been previously circulated to the members. Mr. Harrison asked that Minute No. 6887 should show that not only had he received letters about The Limes Play Area but also that he lived in an adjoining road. On the proposal of Mrs. Hart, seconded by Mrs. Jones the Minutes were then confirmed by the Parish Council and signed by the Chairman.

**6911 PREVIOUS MINUTES - RECOMMENDATIONS AND UP-DATES**

There were none.

**6912 COUNTY COUNCIL REPORT ON LOCAL ISSUES**

Mr. Bullock reported that the blocked cattle grid at the Bestmans Lane entrance to Kempsey Common had been cleared within 24 hours and made secure. He reminded those present that Mr. Wallis had been instrumental in resolving the problem with the overhanging hedge at the Brookend Lane junction with the A.38. A speed count had been carried out in Old Road North which showed an average speed of 21 m.p.h. Mr. Wallis had now retired and his work was now being taken on by Rachel Venny and Jon Fraser. Mr. Bullock reminded those present of the Parish Councils Conference which would be held at County Hall on 7<sup>th</sup> September.

**6913 DISTRICT COUNCIL REPORT**

Mrs. Walters had nothing to report.

Mr. Biddle reported that at the previous Parish Council Meeting he had been asked about the amount of the fine which had been levied on a planning applicant who had been convicted of failing to comply with planning conditions. He was now able to confirm that it was £7,335.00 which also included costs. In response to a question from the Chairman, Mr. Biddle had no knowledge of the incident where dumped building type rubble had forced the closure of the Old Roman Road

**6914 CORRESPONDENCE**

All correspondence, both for report and for information had been made available for

explained to Mrs. Goodreds that the Parish Council's contractor had been employed to top the commons and not to mow and bale the grass. The small uncut areas had to be left each year to encourage the butterflies and insects.

#### **6915 ENVIRONMENT COMMITTEE**

There was nothing to report.

#### **6916 PLANNING REPORT**

(a) For report - MH 850/10 and MH 869/10 - The Nash

The Parish Council had no objections to either of these applications.

(c) Report on District Council Planning Decisions

The Clerk reported the planning decisions which had been notified by the District Council.

#### **6917 COMMONS AND HAMS COMMITTEE REPORT**

Mr. Harrison had previously declared a personal interest in this report. The Committee Chairman reported that he was in correspondence with Natural England about the new fencing which had been installed at Ashmoor Common and which had not been done to specification. Agreement had been received from Croome Estate in respect of this new line of fencing. It was hoped that the contractor would start work at Normoor Common the following week but the specification for the ditching works at Kerswell Green Common had not yet been sent out. A fire hydrant at Kerswell Green had been covered over by ditching works and a working party would dig it out to expose it. The Committee Chairman then reported that he had been talking with some people who did not have common rights and who were claiming to be using the turnout of other commoners. He concluded by reporting that The Lower Ham became commonable on 12<sup>th</sup> August. Mr. Legg pointed out that there was a *hazard* at Kerswell Green because the contractor who had topped the grass on the common had not cut to the roadside. It was pointed out that the cutting of roadside verges was a County Council matter.

#### **6918 RECREATION COMMITTEE REPORT**

Mrs. Campbell, the Committee Co-Chairman reported that in order to secure funding for the new play items at the Playing Field, it would be necessary to make a planning application costing £85.00 for works on the roof of the Youth Club Go-Store. It was proposed by Mrs. Willcox, seconded by Mrs. Campbell and unanimously resolved that the Parish Council should authorise payment of £85.00 to make the planning application. Mrs. Campbell then reported that she had now received 4 estimates for repairs to chain link fencing at the Playing Field. These estimates were in the sums of £726 plus VAT, £1,800 and £400. The fourth contractor was not prepared to re-string the line of fencing, as had been requested, and had quoted £1,070.00 plus VAT to replace the line of fencing. On the proposal of Mrs. Campbell, seconded by Mrs. Gerrard the Parish Council resolved to accept the lowest estimate in the sum of £400. The Clerk was instructed not to pay the contractor until a satisfactory inspection had been made of the finished works.

#### **6919 COMMUNITY CENTRE COMMITTEE REPORT**

The Parish Council noted that the works using the COMMA grant for Room 1 improvements would be carried out during August. The Chairman pointed out that the Parish Council was still waiting for Magic Moments Nursery to indicate when their upstairs room would be cleared of furniture and carpets in order that an inspection could be made of the floor.

#### **6920 PARISH COUNCIL CHAIRMAN'S MONTHLY UPDATE**

The Parish Council Chairman had no report.

#### **6921 RECEIPTS & PAYMENTS/RECONCILIATION OF BALANCES TO 31/7/10**

The receipts and payments/bank reconciliation to 31st July, 2010 was not available.

#### **6922 CONFIRMATION OF ACTION**

On the proposal of Mrs. Hart, seconded by Mrs. Gerrard the Parish Council ratified the payment of the following urgent accounts which had been made under delegated powers :-

inspection by Parish Council Members between 7.00 p.m. and 7.30 p.m.

Mr. Harrison asked the Chairman how the Parish Council intended to respond to the letters which had been received from residents of The Limes? The Chairman stated that the Parish Council had publicly made their position clear about what they intended to do and that this would be a reasonable response to the letters.

(a) Mr. P. Scurrell - Additional play equipment at Playing Field

Mr. Scurrell's concerns were noted. The Chairman pointed out that the emerging proposals for the new play equipment at the Playing Field were in two parts, firstly to upgrade and carry out safety works to the existing play equipment and secondly to install a zip wire and bird's nest swing. The area had been identified where the new equipment

would go and the process was now ongoing. The element to put a top on the Go-Store would require planning permission. Mrs. Campbell pointed out that the consultation process had not yet finished.

(c) Mrs. L. Jenkins, Secretary of Brookend Residents Association-Request for documents

The Clerk pointed out that Mrs. Jenkins was asking for a copy of the delegated powers and procedures given to Working parties under the Parish Council's office. The Chairman

agreed to help with drafting the response.

(f) Mr. J. Godlev - Speed of traffic in Green Street

Mr. Bullock agreed to deal with this matter.

(N) Natural England - Changes to the structure of Environmental Stewardship

This letter was handed to the Chairman of the Commons and Hams Committee for information.

(CO) Mrs. P. Webster-Assistant Land Steward-Ashmoor Common-Fencing/trees

This letter was handed to the Chairman of the Commons and Hams Committee for information.

(P) Mr. B. Kisslingburv - Access to The Lower Ham

The Chairman of the Commons and Hams Committee reported that the signs at the entrance to The Lower Ham, which were totally illegal had been removed and the County Council was involved in this matter. The Lower Ham was an open access area and he asked that this point should be included in the Parish Magazine Extract.

(Q) WCC-The Lower Ham

The Chairman of the Commons and Hams Committee reported that the County Council had now written to Mr. Quibell stating the legal position in relation to The Lower Ham.

(S) Planning Aid West Midlands - Spring 2010 Issue

This document was handed to the Chairman for reference.

(T) Advantage West Midlands - Rural development Plan for England

The document was handed to the Chairman as it related to Leader funding.

(U) MHDC-Planning applications for extension of time for commencement of works

The Parish Council noted the contents of this email.

(V) Mr. R. Bowlev - Request for current StandinR Orders/Financial Regulations/Code of Conduct and Member/Officer Protocol

The Clerk was asked to check through the documents shown on the Website to ensure that they were up to date and advise Mr. Bowley accordingly.

(W) Mr. R. Bowlev - Questions in his previous letter not answered.

It was noted that an explanatory letter about declarations of prejudicial interests by Members of the Parish Council had already been sent to Mr. Bowley. The Clerk was asked to inform him that it had previously been agreed that the matter of quorums at Committee meetings would be included on the Agenda for the next meeting of the Finance and General Purposes Committee.

(X) Mrs. J. Goodreds - Grass topping at Stonehall Common

It was noted that the Chairman of the Commons and Hams Committee had already

Staff salaries for My - as shown on the list circulated to the Parish Council Members and annexed to the Signed Minutes

University of Gloucestershire - Commons Conference - £100.00

### **6923 ACCOUNTS FOR PAYMENT**

On the proposal of Mrs. Jones, seconded by Mrs. Hart the Parish Council resolved to authorise payment of the following accounts :-

Mrs. A.P. Halford - Petty cash for July - £18.04

Worcestershire CALC - Clerk's training - £7.50

Mrs. S. Cordell - Community Centre cleaning to 26<sup>th</sup> July, 2010 - £150.00

New Farm Grounds Maintenance - Playing Field cutting - £228.16 (inc. £33.98 VAT)

Bott Plumbing Services Ltd.-Community Centre toilet repairs-£1 14.55 (inc. £18.55 VAT)

\*Hurley Fencing Ltd. - Ashmoor Common fencing - £8,667.81 (inc. £1 290 96 VAT)

BT - Office Phone - £102.44 (inc. £17.93 VAT)

R. Clarke - Grass mowing at children's play area - £11.00

R. Clarke - Grass mowing at Community Centre and weed spraying - £16.75

R. Clarke - Removing saplings from pond at Stonehall Common - £33.00

NPower- Community Centre - £882.65 (inc. £131.46 VAT)

\* Mr. Harrison asked that the cheque to Hurley Fencing Ltd. should be withheld until such time as the works were completed in accordance with the specification. Mr. Michael, the Common and Hams Committee Chairman pointed out that this account would have to be sent to Natural England for re-imburement to the Parish Council. He had been given assurances that the money was available and would be paid into the Parish Council's account as soon as they received the receipted invoice from Hurley Fencing Ltd. As such, he was content that the Parish Council paid this account. On the proposal of Mrs. Biddle seconded by Mrs. Jones the Parish Council authorised payment of this account. Mr. Harrison voted against this proposal.

### **6924 CONFIDENTIAL SESSION**

In view of the nature of the business about to be transacted, the Parish Council resolved that the public and Press should be asked to withdraw from the meeting.

**THERE BEING NO FURTHER BUSINESS, THE CHAIRMAN DECLARED THE MEETING CLOSED AT 9.18p.m.**

Signed at the next ensuing meeting of  
Kempsey Parish Council

Chairman of such next ensuing meeting