



**MINUTES OF THE EXTRA ORDINARY PARISH COUNCIL MEETING
HELD ON MONDAY 1ST JUNE 2015
AT 7.30 PM. AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Geens (Chairman), Cllr Patrick, Cllr Michael, Cllr Waller, Cllr Bannister, Cllr Bevan, Cllr Blackwell, Cllr Frazer-Cann, Cllr Hodgkins, Cllr Pugh and Cllr Gerrard

IN ATTENDANCE: - District Councillor Michael plus 2 members of the public.

1. Apologies: Councillor Smith – (Personal) and Cllr Hanmer (Holiday) – accepted
2. Declaration of Interests:
 1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI) – None
 3. Other Disclosable Interests (ODI) – None
3. To Consider Written Requests from Councillors' for the Council to Grant a Dispensation (S33 of The Localism Act 2011): None

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes

4. Minutes: The minutes of The Annual Parish Council meeting of Monday 18th May 2015 having been previously circulated were signed as a true and correct record.
5. Correspondence for Information:
 1. Letter from Mr. Bowley dated 17th May 2015 – Freedom of Information Act
 2. Letter from Mr. Bowley dated 12th May 2015 and response – Official Complaint re: Staff Committee Procedure
 3. Letters acknowledging request for Extra Policing – acknowledgements from David Shaw (Chief Constable) and Bill Longmore (Police and Crime Commissioner).
 4. Letter from Halls Commercial – No further work required Invoice to be submitted from Halls.
 5. Rural Payments Agency – Maps to help with Environmental Stewardship or Forestry Commission Claims. Claim to **be returned by midnight on 15th June 2015**. Refer to Commons & Hams Committee.
 6. Letter Ian Murray Associates – Vehicular Access across Kempsey Common – Request for meeting. Refer to Commons & Hams Committee.
 7. Email from Martin Bennett (on behalf of East Kempsey Action Group –EKAG) – Request for Financial assistance in engaging a transport consultant in respect of Post Office Lane Planning Application Appeal – Item deferred to meeting of 8th June 2015.
 8. The letter dated 19th May 2015 Re: Official Complaint re: Staff Committee Procedure (previously issued to members of the Investigative Panel and Mr. Bowley) should state Cllr Chris Waller is a nominee and not Mr. Bowley's representative.
6. Committee Appointments –Committee members were appointed as per revised chart to
 1. Environment Committee
 2. Commons & Hams Committee
 3. Recreation Committee

Action

- 4. Community Centre Committee
- 5. Planning Committee

- 6. Staffing Committee - a. To appoint Clerks representative
 - b. To appoint Parish Council representative

The Clerk nominated Cllr Michael. However this item was deferred to 8th June 2015 in the absence of Cllr Smith and Cllr Hanmer.

- 7. Finance and General Purposes Committee (F&GP Committee) – Comprises Chairman of each Committee plus Chairman and Vice – Chairman – Item deferred until Committees have had first meeting and Committee chairman appointed.

7. Finance

- 1. The Council in the first instance voted to authorize all payment of accounts excluding the payment to MFG Solicitors for Professional Fees.
A separate vote then took place to authorize payment to MFG Solicitors. 5 members voted for, 1 against and 5 members abstained. Vote carried that payment to MFG Solicitors can be made.
- 2. To review and approve Kempsey Parish Council Financial Risk Schedule.
With the removal of the wording £85K FSA - Accounts are checked so limits do not exceed this value ...as Parish Council accounts are not covered under FSA regulations the Financial Risk Schedule was approved and accepted.
- 3. The proposal was amended to draw down funds up to £500 from NDP frontrunner grant, as necessary, in conjunction with The Clerk. The Council then voted unanimously to accept the amended proposal.

Cllr Waller requested a breakdown of NDP expenditure. The Clerk confirmed information would be available at the next meeting.

8. Recreation

- 1. Outdoor Gym Equipment – Resolved to pay 50% deposit by cheque as per terms of contract.
Cllr Hodgkins had examined the terms and conditions which were just acceptable.
Cllr Patrick confirmed the siting of the gym equipment is to be located next to the children’s play area and not by the Napleton Lane entrance as originally planned..

9. Crime Alert Information - Neighbourhood Watch

On Sunday 17th May a member of the public found a large, heavy duty plastic tool case containing various spanners, plumber's tools and plumbing components and fixings at a roadside field location off Holdings Lane, Kempsey. It is believed the item may be stolen and there were signs that a search had been made for useful items at the scene. The box is a TOPHY 2 HD case, in black with a red lid and silver coloured metal clasps; its approximate dimensions are: 70 cm x 35 cm x 35 cm.

OIS Ref:0355S 170515

If anyone has lost a tool case corresponding to this description please contact the police by ringing 101 quoting the incident reference number.

Meeting Closed 8.20pm

Sharon Baxter
Clerk

Signed Chairman..... Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Mr M Biddle – Brookend Close

Confirmed there had been a temporary set back with the NDP with the latest situation from Malvern Hills District Council that Duncan Rudge, Dean Kinsella and David Clarke would be available on 9th June 2015 to proceed with a meeting. Time, date and location are yet to be confirmed. The Parish Office also needs to liaise with Kirkwells to check availability.

For notification - The venue has changed for the SWDP meeting on 2nd June 2015 at 9.30am from Sixways to Worcester Sports Arena on the Hylton Road, Worcester.

Mr Biddle confirmed he had passed on plans to Cllr Waller to look at potential new sports and community centre development sites under NDP plans.

Standing Orders were reimposed