



**MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING OF
KEMPSEY PARISH COUNCIL, MONDAY 19TH JUNE 2017 AT 7.30PM
AT THE COMMUNITY CENTRE**

PRESENT: - Cllr. Geens (Chairman), Cllr Frazer-Cann, Cllr Michael, Cllr Waller, Cllr Gerrard & Cllr Smith & Cllr Blackwell (representing Environment Committee)

IN ATTENDANCE: - Clerk and 1 member of the public.

1. Apologies: None
2. Declaration of Interests:
 1. Register of Interests: Councilors were reminded of the need to update their register of interests.
 2. Disclosable Pecuniary Interests (DPI): None
 3. Other Disclosable Interests (ODI): None

No Questions for Public Question Time.

- | | <u>Action</u> |
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| 3. Having been previously circulated, the minutes of 09.02.17 were signed as a true and correct record. | |
| 4. It was agreed to review the policies and procedures by having two working parties:-
Working Party One comprising of Cllr Smith, Cllr Waller and Cllr Michael plus The Clerk to review:- <ul style="list-style-type: none">• The Complaints Procedure• Disciplinary Procedure• Grievance Procedure• Management of Unreasonable Complaint Behaviour Policy
Working Party Two comprising of Cllr Geens, Cllr Frazer-Cann and Cllr Gerrard plus The Clerk to review:- <ul style="list-style-type: none">• Standing Orders• Financial Regulations• Communication Policy• Document Retention Policy• Publication Scheme
The Working Parties would then report back to the F&GP Committee with their updates/changes. | AS,CW
JM, Clerk

TG,TFC
PG,Clerk |
| 5. To review the Management of Unreasonable Complainant Behaviour policy – As stated above. | |
| 6. To devise wording to include/amend in Standing Orders to reflect the formation of the Infrastructure Committee – Working Party Two will review when updating Standing Orders. | |
| 7. Registration of Property to include Plovers Rise Playing Fields, Community Centre, The Rocky and the Allotments – Cllr Geens currently reviewing and will update accordingly. | TG |
| 8. AOB
For Information – Cllr Geens, Cllr Smith and the Clerk attended a meeting with Richard Timney from Community First regarding S106 Funding for the Parish Hall. Richard Timney was trying to establish what financial help the Parish Council could offer? It was confirmed at this stage that no decision could be reached until after the NDP Referendum.

The complaint lodged against the Chairman has been sent back to the complainant offering contact details of The Monitoring Officer. | |

Meeting Closed 8.20PM
Sharon Baxter
Clerk

Signed Chairman Date