



**MINUTES OF THE INFRASTRUCTURE COMMITTEE MEETING  
HELD ON TUESDAY 6<sup>TH</sup> JUNE 2017 AT 8.45PM TO CONCLUDE NO LATER THAN 9.30PM.  
AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Michael, Cllr Waller, Cllr Hanmer, Cllr Dodge, Cllr Fraser –Cann, Cllr Smith, Cllr Gerrard and Cllr Geens.

**IN ATTENDANCE:** - None

1. Cllr Smith was appointed as Committee Chairman
2. Apologies: Cllr Ferguson (Personal) – accepted.
3. Declarations of Interest
  1. Register of Interests: Councillors were reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  3. To declare any Other Disclosable Interests on items on the agenda and their nature.

No Questions Public Question Time.

4. To Discuss Terms of Reference  
A discussion took place concerning membership where it was recommended the configuration of the committee members should consist of Cllr Smith (Chair), Cllr Dodge, Cllr Ferguson, Cllr Geens Cllr Frazer-Cann, Cllr Gerrard, Cllr Hanmer, Cllr Michael, Cllr Waller, Mr Biddle, The Infrastructure Project Manager, Representative from KSA plus other members as/when required to offer specific expertise with only council members allowed to vote.

**Action**

**RECOMMENDATION:** To accept the following Terms of Reference for The Infrastructure Committee

1. To oversee the design and development of the potential new community centre & recreation ground
2. Delegated powers to vary the composition of the committee as and when required.
3. The Committee to comprise of 5 voting members to be quorate.
4. To provide oversight and guidance to the appointed Infrastructure Project Manager
5. This Committee to Report to full Parish Council

5. To Discuss ongoing/new projects for 2017/18

A discussion took place as to whether the Parish Council should retender to appoint a Infrastructure Project Manager.

To help devise a specification for this role Cllr Waller will approach Norton Parish Council, Cllr Michael will liaise with Amanda Smith from MHDC and Cllr Smith will inform PGA Management of the situation and also advise them that there will be further opportunity for them to requote.

**RECOMMENDATION:** To retain PGA Management at the previous rate up to a maximum of £5K until such time the land at Pixham Ferry Lane becomes the property of the Parish Council.

CW  
JM/AS

Cllr Waller & Cllr Smith to modify the previous contract with PGA Management.

CW/AS

**RECOMMENDATION:** The Parish Council writes to MHDC Planning to insist that the Taylor Wimpey Planning application in Kempsey is not granted until after the Kempsey NDP is approved at referendum.

6. Any Other Business- Cllr Dodge agreed to be sit on F&GP Committee as representative for this Committee

Meeting Closed 10.05pm

Sharon Baxter

Clerk

Signed.....Chairman.....Date

