



**MINUTES OF THE INFRASTRUCTURE COMMITTEE MEETING
HELD ON MONDAY 16TH OCTOBER 2017 AT 7.30 PM
AT KEMPSEY COMMUNITY CENTRE**

PRESENT: - Cllr Smith (Chair), Cllr Geens, Cllr Michael, Cllr Waller, Cllr Hanmer, Cllr Dodge, Cllr Frazer-Cann and Cllr Gerrard.
Mike Biddle, Peter Griffiths (PG) - (PGA Management- Infrastructure Manager) and Andy Dallow (Representing Kempsey Colts Football)

IN ATTENDANCE: - District Cllr Harrison plus 1 members of the public

1. Apologies: Zain Shariff (Personal Commitments) – received
2. Declarations of Interest
 1. Register of Interests: Councillors were reminded of the need to update their register of interests.
 2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature - None.
 3. To declare any Other Disclosable Interests on items on the agenda and their nature - None.

The meeting was adjourned for Public Question Time, notes of which are appended to these minutes.

3. The minutes of 25.09.17 having been previously circulated were signed as a true and correct record.
Matters arising from these minutes:-
Mr Biddle referred to email correspondence dated 19.09.17 from TW in respect of the proposed pumping station to serve the Pixham Ferry Lane Scheme where the Parish Council had expressed their preference as location B. TW confirmed it would not be possible to access the pumping station via the sports car park. Mr Biddle suggested a solution to this problem, by having a dedicated entrance. (Maps enclosed). Committee members were in favour of this.
Mr Biddle expressed his thoughts concerning surface and foul water outfall.
PG raised concerns that the aesthetic appearance would be spoilt if on entrance to the new recreation site, the pumping station was first item encountered. He also highlighted that any works on Parish Council land should be in compliance with the Terms of the Method Statement.
4. Committee to consider legal entity for operation of the project.
Cllr Waller emphasised that the Parish Council needs to consider at an early stage how they would like the new community facilities to be run i.e. Volunteers, The Parish Council, A Trust or a Charity. He highlighted we need a co-ordinated approach with public engagement, much in the same way as Norton did, when their Parish Hall was built.
Members expressed various opinions including image, pitfalls, the success of KSA and grant funding. The general consensus being that it will be a Parish Council asset, with an outside body to manage it. Some organizations that could possibly help are The Plunkett Foundation, Fields in Trust, Community First and ACRE (Action with Communities in Rural England).
Committee members were urged to research this information in preparation for the next committee meeting.
PG highlighted that we are looking to build this project, at no cost, for the benefit of the whole community in perpetuity.

Action

Clerk to
Circulate
maps

Clerk
To circulate
Acre &
Fields in
Trust info

5. Draft Section 106 Application for professional fees and costs for comment and recommendation.
PG confirmed he had not had a meeting with Mr Biddle and Mr Bowley as previously agreed, but has completed the section 106 application in draft format. He is happy to talk to both of them but it must be understood that this must be in complete confidence at this stage.
He explained the difficulty being that the application form was not designed for a project of this size and the questions being asked refer back to the business plan and the project as a whole.
Cllr Smith agreed to review the draft 106 application to see if it was sufficient to submit to MHDC.
This will be reported on at the next meeting.

AS

6. Progress by Sports Clubs/Committee members regarding their Sports Development Strategies
Both the Cricket and Football Clubs were congratulated for completing and submitting their Sports Development Strategies. The Cricket Club has also submitted an addendum detailing some very informative information. Clerk to circulate Football and Cricket Strategies to committee members (Clerk to request an electronic copy from Cricket Club).
PG to send both strategies to Amanda Smith to gauge her interest/opinion.
Cllr Waller confirmed he has started to look into Badminton and suggested the need to consider Squash. Cllr Michael has contacted Charlotte Bradford regarding Tennis.

Clerk

7. Tendering for a Project Manager
Clerk to re-circulate information devised by PG to all committee members for critique/opinion.
PG to circulate a list of activities that the Project Manager will carry out.
This item will feature on the next agenda for discussion.

Clerk
PG

8. Appointment of Designer/Architect and other principal consultants – Item deferred

9. Reports on Communications with Planning Authorities and Taylor Wimpey
PG confirmed he had had no direct communication with the Planning Authority.
He had entered into rather delicate discussions with TW regarding the question of viability.
MHDC and TW must reach agreement on this matter.

10. Timescales and objectives

- a) Committee to consider and take note of timescale for the planning application 16/01396/FUL - Anticipated Date February 2018.
- b) Committee to consider programme for appointment of professional team
- c) Long stop date for completion of facilities
For Items 10b. and 10c. PG agreed to devise a flow chart/timeline , which will be reviewed at each committee meeting.

11. Any Other Business

Cllr Waller questioned the situation regarding payment of Stamp Duty.
PG confirmed he is in negotiations with TW and stated it was unlikely that Stamp Duty costs will fall to the Parish Council

Mr Biddle questioned if the grammatical errors in the Neighbourhood Plan could be amended?
Please advise the Parish Office of any errors.
Clerk to chase Kirkwells for a master copy of the plan in word format to allow for these changes.

Clerk

Date of Next Meeting - Monday 30th October 2017 at 7.30pm at the Community Centre

Meeting Closed 9.25pm
Sharon Baxter
Clerk

Signed.....Chairman.....Date

Standing Orders were adjourned for Public Question Time

PUBLIC QUESTION TIME

Mr David Harrison – Brookend Lane

Advised the District Councillors have a meeting arranged with Dean Kinsella ,Planning Officer at MHDC, on Wednesday 18th October 2017 purely to discuss this application including any new plans including the viability assessment and would report back at the next Infrastructure Committee Meeting.

Mr Mike Biddle – Brookside

Highlighted that the Parish Council is no longer advised of any amended plans as part of the planning process. District Cllr Harrison advised that applications can now be tracked and advised to do so as this would capture any additional comments and/or amended plans. The Clerk will set this up.

Clerk

Standing Orders were reimposed
