

**MINUTES OF THE COMMUNITY CENTRE MEETING OF KEMPSEY  
PARISH COUNCIL ON TUESDAY 4<sup>TH</sup> NOVEMBER 2014 AT 7.30PM.  
IN KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Geens, Cllr Bevan, Cllr Blackwell and Cllr Gerrard.

**IN ATTENDANCE:** - Clerical Assistant

1. Apologies - Cllr Campbell (Work) - accepted
2. Register of Interests: Councillors' were reminded of the need to update their register of interests.
  1. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature - None
  2. To declare any Other Disclosable Interests in items on the agenda and their nature - None

No questions during Public Question Time
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3. Having been previously circulated, the minutes of 29.09.14 were signed as a true and correct record.
4. Matters arising from previous minutes:  
Cllr Bevan confirmed the pump for the cellar had been purchased.  
Awaiting a start date for the installation of the fire safety system.  
The signage over the canopy and to the car park are on order.  
Quotes for modifications to the entrance/driveway are to be obtained.  
The Committee concluded electrical light fittings are the responsibility of the Parish Council.  
However the expense (£80) of replacing the 'humming' fluorescent light located in the Hair gallery was not the responsibility of The Parish Council. They do not object to The Hair Gallery replacing the light fitting (to the same specification as the current product) at their own expense, using a certified electrician.
5. Report update since last meeting:  
Plastering works need to be carried out in the nursery. Clerk to establish nursery closing dates over the Xmas period.  
Following the removal of T-towels and dishcloths for hygiene purposes a paper towel dispenser has been installed in the kitchen area.  
A new zone valve has been fitted to Room 1 heating system and both boilers have been serviced.
6. Update on Community Centre Risk Assessment – Awaiting new fire system and signage to be installed and will then review again.
7. A preliminary Community Centre Budget for financial year FY2015/16 was agreed. Please see attached.
8. The asset register was reviewed and updated. Please see attached.  
An independent valuation is currently being carried out to assess the value of the Community Centre.
9. Any Other Business - None

Action By

Cllr Geens

Clerk

Meeting closed: 13.30 PM  
Sharon Baxter  
Clerk

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Signed ..... Chairman ..... Date

<b>Community Centre Committee</b>	<b>2014/15</b>	<b>2015/16</b>
Survey/Maintenance	2,120	11,450
PAT testing	80	80
Fire testing	500	600
Sanitary contract	280	300
Boiler check	310	350
Relocating electrical distribution box	2,500	0
Fire protection upgrade	2,000	0
Ground maintenance	200	200
Emergency lighting	75	0
New front window (nursery). Incl. in S/M	1,724	0
Drive/Entrance - Tarmac	0	5,000
Tree Removal at budget (Plus Tree Roots)		1,250
<b>SUB TOTAL</b>	<b>9,789</b>	<b>19,230</b>

Survey/Maintenance consists of the following:-

<b>Community Centre - Survey/Maintenance Costs 2015/16</b>	
	<b>£</b>
Coping Stones	600
Clearance gutters	300
Painting rainwater Goods	500
Slipped/damaged slates	1000
Maintenance works to canopy	200
Replace cellar door/frame	1000
Redundant water tank	200
Upgrade of disabled toilet	1500
Installation x2 hand driers	1000
Decorating	2500
Gate repainting	150
sink holes in car park	1500
Play frame bases (Metal spikes removed)	500
Concrete floor outside office and man hole	250
Install a baby change unit	250
<b>TOTAL</b>	<b>11450</b>

#### **SCHEDULE OF FIXED ASSETS FOR KEMPSEY PARISH COUNCIL**

<b>Description</b>	<b>Disposal</b>	<b>Acquired</b>	<b>Value</b>	<b>Revised Value</b>
Community Centre			£823,958.00	In Progress