

**MINUTES OF THE COMMUNITY CENTRE MEETING OF KEMPSEY  
PARISH COUNCIL.  
TUESDAY 25<sup>TH</sup> FEBRUARY 2014 AT 1.30PM.  
IN KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr. Geens (Chair), Cllr. Bevan, Cllr. Hart, Cllr. Blackwell and Cllr. Gerrard

**IN ATTENDANCE:** - Mr B Bowley.

1. Apologies - None.
2. Register of Interests: Councilors were reminded of the need to update their register of interests.
  2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature - None
  3. To declare any Other Disclosable Interests in items on the agenda and their nature - None

No questions during Public Question Time

<p>3. Having been previously circulated, the minutes of 14<sup>th</sup> November 2013 were signed as a true and correct record.</p>	<u>Action By</u>
<p>4. Matters arising: Cllr Geens confirmed the grill on the cellar door requires fitting but currently the water levels in the cellar are too high. Cllr Blackwell still needs to progress the 'Children Hazard' signs – see item 11.</p>	Cllr Geens
<p>5. Report update since last meeting: Cllr Geens reported</p> <p>A system has been introduced to allow accurate up to date billing for our tenants. Approval has been granted by full council for brickwork repairs to be carried and flat roof replacement to the Community Centre. Cllr Geens/Bevan have removed the ivy from the brick store to facilitate the new flat roof. An outside tap has been installed to allow the plant tubs to be watered. A hosepipe needs to be purchased. Repairs have been carried out to cistern overflows replacing plastic with copper. A new water stop tap has been fitted to isolate the corridor, toilets and hair gallery and an access panel has been fitted to access the main stop taps in the nursery which was inaccessible Cllr Gerrard had arranged new signs for the plant tubs. Cllr Bevan/Blackwell to attach new signs to plant tubs. New locks are to be fitted to the front and rear doors of the Community Centre on 26.02.14 Three quotations have now been obtained in respect of installing car park lighting. This will be referred to full council for consideration.</p>	Cllr Bevan/ Blackwell  Cllr Geens
<p>6. Discuss parking request from neighbour – Mrs &amp; Mrs Chilton from 129 Main Road had asked for help with their parking situation. They had asked if they could use the Community Centre car park for private parking. It was felt this would set a precedent and would not comply with insurance and security measures. Clerk to inform Mr &amp; Mrs Chilton to liaise with Highways Authority (who own the land) to pursue this matter further.</p>	Clerk/ Cllr Geens
<p>7. Cllr Hart to carry out a Community Centre risk assessment to be completed by the next Community Centre Committee meeting.</p>	Cllr Hart  Cllr Geens

8. Under delegated powers granted from main council the Committee agreed to appoint RP Joinery to carry out work to the three doors/frames at a cost of no more than £1K.

Action By

9. The Committee discussed modifying the driveway at front of the Community Centre to avoid damage to grassed area.

Cllr Geens had inspected the situation and advised of two options available:-

1. In one way/ out another – This would require installation of a dropped kerb(subject to planning approval), tree removal and display of signage

2. Widen existing drive to allow more room and vehicles to pass each other.

The Committee decided option 2. Would be preferable and more cost effective.

Cllr Geens/Blackwell to devise a specification. Cllr Blackwell agreed to meet the contractors on site when seeking quotes.

Cllr Geens/  
Blackwell

10. The Committee discussed surcharges on invoices in the event of late payment. Cllr Geens made a proposal asking the question should we waive surcharges completely when billing. This was not seconded and therefore not carried. It was therefore agreed to continue with the present system.

11.Cllr Geens to obtain costs of safety signage to place at the car park entrance stating ‘Slow- Beware Children/Pedestrians’ and ‘5mph’

Cllr Geens

12. Discuss new kitchen fittings for nursery – We need to establish who is responsible in the first instance.

13. Projects still outstanding:-

Replacement of New front windows – Cllr Gerrard to investigate possible grant opportunities

Upgrade of Fire safety system - Cllr Geens to pursue obtaining quotes.

Re-plastering in nursery laundry – Cllr Bevan to obtain quotes

Cllr  
Gerrard  
Cllr Geens  
Cllr Bevan

14. Any Other Business:-

Cllr Blackwell highlighted the need for the light fitting cases to be cleaned. He will obtain some prices. He also queried the water in the cellar. This was discussed and it was agreed (subject to approval from full council to hire a pump to empty the water and see if the water table has reduced.)

Cllr  
Blackwell  
Cllr Geens

Meeting closed: 3.02PM

Sharon Baxter

Clerk

Signed ..... Chairman ..... Date