



**MINUTES OF THE COMMUNITY CENTRES COMMITTEE MEETING  
HELD ON TUESDAY 5<sup>th</sup> JUNE 2018 AT 7.45PM.  
AT KEMPSEY COMMUNITY CENTRE**

**PRESENT:** - Cllr Gerrard, Cllr Hanmer, Cllr Michael, Cllr Waller and Cllr Geens

**IN ATTENDANCE:** - Sharon Baxter (Clerk and Responsible Finance Officer) plus 5 members of the public

1. Appointment of Chairman – Cllr Michael was reappointed as Committee Chairman
2. Apologies: Cllr Allen (Personal) - accepted
3. Declaration of Interests:
  1. Register of Interests: Councillors' were reminded of the need to update their register of interests.
  2. Disclosable Pecuniary Interests (DPI) – None
  3. Other Disclosable Interests (ODI) – None

No Questions for Public Question Time.

3. Minutes: The minutes of the Community Centres Committee meeting of 31.01.18 having been previously circulated were signed as a true and correct record.  
Matters arising from these minutes  
Clerk confirmed the rolling contract from The Big Green Cleaning Company needs to be signed which now includes an addendum to be GDPR compliant. This will be raised under AOB.  
Love Energy Savings have contacted Cllr Michael again to offer a quote in respect of the water supply as this has now been deregulated. At the moment this will not be pursued as the existing water meter is faulty and is awaiting replacement.
4. Update on portacabin for Youth provision – The involvement with this committee includes how the utility services i.e. sewerage, water and electricity will be provided once a portacabin has been sourced and concerns with safety issues. A site meeting is to take place at 9.30am tomorrow to discuss this project further.
5. Update on Plovers rise car park – Planning permission has been granted to extend the car park by 16 spaces. A proposal has been placed on the June Parish Council agenda to progress this item. An approach has also been made to David Wilson Homes for some financial assistance. Awaiting a response.
6. Following redecoration of the main hall at the Youth Centre this has highlighted poor sound quality and the need for some sound insulation.  
Cllr Michael has researched costs and using the experience of Cllr Ferguson will help to determine what sound reduction panels are required so that a specific quote can be obtained.
7. To discuss CCTV – A request was received from Magic Moments Day Nursery to install a CCTV system following an incident with vandalism to deter anti-social behaviour. As no further problems have since occurred it was felt this was not necessary. However using the expertise of Cllr Allen a quote could be obtained should the need arise in the future.
8. AOB  
Clerk ascertained that she could proceed to complete the contract issued by the Big Green Company.

**Action**

JM/  
GF

Clerk

**Action**

Clerk advised that the Hair Gallery Lease is due for renewal.

Clerk  
Clerk

Clerk also highlighted the drainage problems in the Community Centre. A proposal has been placed on the June Parish Council agenda for a contractor to inspect/resolve these drainage issues.

Cllr Waller requested Receipts and Payments figures relating to the Youth Centre for the last financial year. Clerk will supply.

Clerk

Clerk advised that an outstanding room hire invoice had still not been paid. With the assistance of Cllr Michael this will be pursued via the smalls claims court, as previously agreed by the Parish Council.

In future bookings of this nature will be paid in advance.

JM/  
Clerk

Meeting Closed 8.18pm

Sharon Baxter

Clerk

Signed.....Chairman.....Date